



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Buckinghamshire, HP20 2QP

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20 September 2022

To: Aylesbury Residents

A Meeting of the Communities Committee will be held on **Tuesday 27 September 2022 at 7.00pm** in the Council Chamber at the Town Hall, 5 Church Street, Aylesbury, to which you are invited to attend.

Yours sincerely

KEITH GRAY JP
Town Clerk

**Agenda for Communities Committee
Tuesday 27 September 2022,
Council Chamber, Aylesbury Town Hall, 5 Church Street, Aylesbury HP20 2QP
at 7pm**

- 1. Apologies for absence**
To receive and accept apologies of absence from Town Councillors.
- 2. Declarations of interest**
To declare any pecuniary, non-pecuniary, personal or prejudicial interests.
- 3. Minutes**
To agree the Minutes of the meeting of Tuesday 26 July 2022 as a true record.
- 4. Matters arising**
To receive and update from Officers on actions from the above Minutes

Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors

- 5. Event evaluation from Sunday Lunch Open Mic**
Provided by third party supplier, with additional information from councillors who attended the events.
- 6. Dementia activities**
To receive a verbal update on behalf of the Communities Officer
- 7. Garden Competition**
To receive a verbal update on behalf of the Communities Liaison Officer (Environments)
- 8. Christmas on the Cobbles**
To discuss and agree proposed name for this new event which marks the switching on of the Christmas lights, accompanied by free family entertainment and an illuminated parade.
- 9. Upcoming events, budget updates and planned formats**
Councillors to review and agree budgets and formats for the following events
 - i) Christmas on the Cobbles
 - ii) Carolfest
- 10. Christmas on the Cobbles - event partnership and sponsorship**
Senior Communities and Events Officer to provide verbal updates
 - i) Friars Square Shopping Centre - event partner
 - ii) Bucks Radio - sponsorship package
 - iii) HSBC Bank - event sponsor
 - iv) Estate agent opportunities
- 11. Alternative for St George's Day Parade 2023**
To discuss and agree the alternatives for the St George's Day Parade, required due to the redevelopment works in the town centre.
- 12. Parklife Weekend 2022, event evaluation**
To review and discuss the event evaluation of Parklife Weekend 2022. See attached papers. From feedback and analysis, a number of items to be discussed and to agree procedure going forward.
- 13. Proposed event dates for 2023**
To discuss and agree proposed event dates for 2023 to enable officers to start planning, pending on final budget approvals by the Council.
- 14. Allocation of catering stalls at all events**
To discuss and agree the format and process to select catering stalls for events. Officers propose a single application form is issued at the start of the year, to cover all events, allowing officers to select suitable catering at each event.
- 15. Communities budget 2023/24**
To review and discuss the proposed Communities budget for 2023/24.

16. Budget

To look at the budgetary position to August 2022 (month 5) and to make any recommendations to take to Town Council if appropriate.

17. Date of next meeting

The date of the next meeting is scheduled for Tuesday 29 November 2022 at 7pm, possible options of 14/15/16 December or 4/5/6/7 January are proposed instead, to be discussed and agreed.