



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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3 September 2024

To: **Members of the Direct Services Committee**
Cllrs W. Raja (Chairman), N. Hussain, R. King, P. Koya, M. Azam,
S. Lambert, R. Lloyd, A. Morgan, M. Winn

Dear Councillors,

You are hereby summoned to attend a Meeting of the **Direct Services Committee** which will be held on **Wednesday 11 September 2024** at **7pm** in the Council Chamber, Town Hall, 5 Church Street, Aylesbury, HP20 2QP.

If you are unable to attend the meeting, please notify the Deputy Town Clerk or me with your apologies in advance and if necessary, arrange for a substitute to attend.

A maximum of fifteen minutes will be allocated at the beginning of the meeting to enable members of the public to address the committee.

Yours sincerely

Keith Gray

Keith Gray, JP
Town Clerk/CEO



AYLESBURY
TOWN COUNCIL

Direct Services Committee - 11 September 2024 - Agenda

- 1. Apologies**
To note and agree apologies for absence.
- 2. Declarations of Interest**
To declare and note any personal or prejudicial interests.
- 3. Minutes**
To receive, accept and sign the draft minutes of 5 June 2024.
- 4. Matters Arising**
To receive any matters arising from the Minutes
- 5. Jonathan Page Play Centre**
 - a) To note the update report from the Play Centre Manager.
 - b) To note the budgetary position of cost centre 702 Jonathan Page Play Centre to July 2024
- 6. Devolved Services and Environment**
To receive an update on Devolved Services and Environment. The Town Clerk will report.
- 7. Cemetery**
 - a) To receive an update on cemetery matters. The Town Clerk will report.
 - b) To note the statistics report from the Cemetery Officer.
 - c) To note the budgetary position of cost centre 601 Cemetery to July 2024
- 8. Allotments**
 - a) To receive a quarterly update report on allotment availability and associated matters from the Devolved Services and Allotments Officer
 - b) To note the budgetary position of cost centre 401 Allotments to July 2024
- 9. Toilets at Old Stoke Road Allotments - Update**
To provide a verbal update to members on the progress for the proposal of toilets on Old Stoke Road allotment site.

10. Town Hall

- a) To receive an update from the Town Clerk on matters concerning the Town Hall.
- b) To note the budgetary position of cost centre 102 Building to July 2024

11. Date of Next Meeting

To note the date of the next meeting for Wednesday 11 December 2024 at 7pm in the Council Chamber.

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

Notes on members' interests

Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.

(2) A member has a disclosable pecuniary interest if it (a) relates to him or her, or (b) is an interest of - (i) the member's spouse or civil partner; or (ii) a person with whom the member is living as husband and wife; or (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.

(3) Disclosable pecuniary interests include - (a) any employment or profession carried out for profit or gain; (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council); (c) any current contracts with the Council; (d) any beneficial interest in land/property within the Council's area; (e) any license for a month or longer to occupy land in the Council's area; (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest; (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Other Interests

(4) If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest and is obliged to leave the meeting for consideration of the specific agenda item.

(5) A member has a non-disclosable pecuniary interest or a non-pecuniary interest where - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the wellbeing or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.