



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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1 June 2023

To: Residents of Aylesbury

You are invited to attend a meeting of the Direct Services Committee to be held on **Wednesday 7 June 2023, at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK



AYLESBURY
TOWN COUNCIL

Direct Services Committee - 7 June 2023 - Agenda

- 1. Apologies**
To note and agree apologies for absence.
- 2. Declarations of Interest**
To declare and note any personal or prejudicial interests.
- 3. Election of Vice Chairman**
To receive nominations and elect a Vice Chairman for the 2023/24 municipal year.
- 4. Minutes**
To receive, accept and sign the draft minutes of 15 March 2023.
- 5. Matters Arising**
To receive any matters arising from the Minutes
- 6. Jonathan Page Play Centre**
 - a) To note the update report from the Play Centre Manager.
 - b) To receive an update on the budgetary position of cost centre 702 Jonathan Page Play Centre to March 2023 (month 12).
- 7. Devolved Services and Environment**
 - a) To receive an update on Devolved Services and Environment. The Town Clerk will report.
 - b) To receive an update on the budgetary position of cost centre 701 Devolved Services and 403 Environment to March 2023 (month 12).
- 8. Cemetery**
 - a) To receive an update on cemetery matters. The Town Clerk will report.
 - b) To note the statistics report from the Cemetery Officer.
 - c) To agree and approve a memorial, plaque, and small garden with benches for the Stoke Mandeville Hospital baby burial section to be paid for by 4Louis charity.

To agree for the area to be called Snowdrop Garden.
 - d) To consider and approve the refurbishment of the public toilets at Tring Road Cemetery at a cost of approx. £20,000 and to delegate the final contractor decision to the Town Clerk.

- e) To note the letter received from Buckinghamshire Council regarding inclusion of Tring Road Cemetery on the Buckinghamshire Council Local Heritage List and the current listing information.
- f) To receive an update on the budgetary position of cost centre 601 Cemetery to March 2023 (month 12)

9. Allotments

- a) To receive a quarterly update on allotment availability and associated matters.
- b) To consider creating a Wildlife area at Ardenham Lane allotments.
- c) To receive an update on the budgetary position of cost centre 401 Allotments to March 2023 (month 12).

10. Town Hall

- a) To receive an update on matters concerning the Town Hall.
- b) To consider providing and installing bike racks in the Town Hall car park at a cost of up to £250.
- c) To receive an update on the budgetary position of cost centre 102 Building to March 2023 (month 12).

11. Chamber Hire Terms and Conditions

To agree to add the following section to existing hire terms and conditions for the Town Hall meeting rooms and cemetery chapel hire.

“Should the hirer need to postpone the date of the initial booking, the council will allow a change to be made once to a new date. The new date has to be within three months of the initial date booked. Any further changes or postponement to a new date outside of the three months, the hirer will lose their 50% non-refundable deposit paid, at the time of booking the initial date.”

12. Date of Next Meeting

To note the date of the next meeting for Wednesday 13 September 2023 at 7pm in the Council Chamber.

13. Reserved Item

To pass a motion that under the Public Bodies (Admissions to Meetings) Act 1960 (section 2) (and as extended by section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

14. Cemetery Land

To discuss and consider future grave provision and space at Tring Road cemetery.