



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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01 December 2022

To: Residents of Aylesbury

You are invited to attend a meeting of the Direct Services Committee to be held on **Wednesday 7 December 2022, at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK



AYLESBURY
TOWN COUNCIL

Direct Services Committee - 7 December 2022 - Agenda

- 1. Apologies**
To note and agree apologies for absence.
- 2. Declarations of Interest**
To declare and note any personal or prejudicial interests.
- 3. Minutes**
To receive, accept and sign the draft minutes of 7 September 2022.
- 4. Matters Arising**
To receive any matters arising from the Minutes
- 5. Jonathan Page Play Centre**
 - a) To note the update report from the Play Centre Manager
 - b) To receive an update on the budgetary position of cost centre 702 Jonathan Page Play Centre to October 2022 (month 7)
- 6. Devolved Services and Environment**
 - a) To receive an update on Devolved Services and Environment. The Town Clerk will report.
 - b) To receive an update on the budgetary position of cost centre 701 Devolved Services and 403 Environment to October 2022 (month 7)
- 7. Cemetery**
 - a) To receive an update on cemetery matters. The Town Clerk will report.
 - b) To note the statistics report from the Cemetery Officer
 - c) To review the current cemetery fees and consider an inflationary increase of 3% of the fees, starting from 1 April 2023.
 - d) To receive an update on the budgetary position of cost centre 601 Cemetery to October 2022 (month 7)
- 8. Allotments**
 - a) To receive a quarterly update on allotment availability and associated matters
 - b) To receive an update on the budgetary position of cost centre 401 Allotments to October 2022 (month 7)

9. Town Hall

- a) To receive an update on matters concerning the Town Hall.
- b) To review the council chamber and meeting room hire fees and consider to unify the rates for commercial, registered charities and community organisations and to agree to the proposed rates outlined below to take effect for bookings from 1 April 2023.
To agree that if an evening room hire is requested the time should be from 6pm until 9pm the latest, including clean-up time.
- c) To receive an update on the budgetary position of cost centre 102 Building to October 2022 (month 7)

10. Building Survey

To agree to proceed with a building survey for the Town Hall for insurance purposes at a cost of up to £1,750+VAT.

11. Date of Next Meeting

To note the date of the next meeting for Wednesday 15 March 2023 at 7pm in the Council Chamber.