



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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7 December 2023

To: **Residents of Aylesbury**

You are invited to attend a meeting of the Direct Services Committee to be held on **Wednesday 14 December 2023, at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

Direct Services Committee - 13 December 2023 - Agenda

1. **Apologies**
To note and agree apologies for absence.
2. **Declarations of Interest**
To declare and note any personal or prejudicial interests.
3. **Minutes**
To receive, accept and sign the draft minutes of 13 September 2023.
4. **Matters Arising**
To receive any matters arising from the Minutes
5. **Jonathan Page Play Centre**
 - a) To note the update report from the Play Centre Manager.

- b) To agree price increases for After School Club and Holiday Playschemes for 2024/25. See Briefing Paper
- c) To note the budgetary position of cost centre 702 Jonathan Page Play Centre to October 2023 (month 7).

6. Devolved Services and Environment

- a) To receive an update on Devolved Services and Environment. The Town Clerk will report.
- b) To note the budgetary position of cost centre 701 Devolved Services and 403 Environment to October 2023 (month 7)

7. Cemetery

- a) To receive an update on cemetery matters. The Town Clerk will report.
- b) To note the statistics report from the Cemetery Officer.
- c) To review the current cemetery fees and consider an inflationary increase of 5% of the fees, starting from 1 April 2024.
- d) To consider and approve a budget of £1,000 per year to host events in the Dissenters chapel in the cemetery.
- e) To note and agree the revised memorial masons scheme. See attached. The scheme has been updated based on recommendations from the ICCM and best practices.
- f) To note the budgetary position of cost centre 601 Cemetery to October 2023 (month 7)

9. Allotments

- a) To receive a quarterly update on allotment availability and associated matters.
- b) To consider and agree to ask to see identification to prove that new and existing allotment plot holders live in the Parish of Aylesbury. See Briefing Paper
- c) To receive an update on the budgetary position of cost centre 401 Allotments to October 2023 (month 7)

10. Town Hall

- a) To receive an update on matters concerning the Town Hall.
- b) To receive and note the Fire Risk Assessments carried out at the Town Hall, Jonathan Page Play Centre, Crown Leys and Cemetery
- c) To receive an update on the budgetary position of cost centre 102 Building to October 2023 (month 7)

11. Land gifting

To agree to the purchase and installation of a security fence, at a cost of £1,600 + VAT to secure the land on Balfour Way and prevent pedestrian access

12. Date of Next Meeting

To note the date of the next meeting for Wednesday 20 March 2023 at 7pm in the Council Chamber.