



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

Telephone: 01296 425678
Fax: 01296 426134
Website: aylesburytowncouncil.gov.uk
Contact: **Judith Priest, CiLCA**
E-mail: judith.priest@aylesburytowncouncil.gov.uk

8 June 2023

To: Residents of Aylesbury

A Meeting of the Finance Committee will be held on Wednesday 14 June 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours faithfully

Keith Gray

**Keith Gray, JP
Town Clerk**



AYLESBURY
TOWN COUNCIL

Finance Committee Agenda - Wednesday 14 June 2023

- 1. Apologies for Absence**
To receive and note apologies for absence
- 2. Declarations of Interest**
To declare any personal or prejudicial interests
- 3. Election of Vice-Chairman**
To receive nominations and duly elect a Vice-Chairman for the 2023-24 municipal year.
- 4. Minutes of Meeting held on 8 March 2023**
To agree and sign as a true record the Minutes of 8 March 2023.
- 5. Matters arising from the minutes**
Officers are to report on any matters arising from the Minutes of the above meeting or on actions taken.
- 6. Budget Monitoring and Cash Books**
To consider the cash books and bank reconciliation for Month 2 (May 2023) and to review the budgetary position to Month 2 (May 2023) and report to Town Council, as appropriate.
- 7. Reserve Levels**
To review the Council's general reserves. Please refer to the monthly finance report and earmarked reserves report.
- 8. Cemetery Earmarked Reserves**
To consider moving £30,000 per year from cemetery income into earmarked reserves for future cemetery works.

9. PayPal QR Codes

To sign up to PayPal QR Codes at a cost of 1.5% + £0.10 per transaction over £10.00, and 2% + £0.05 per transaction under £10.00 for collecting donations for the mayor's charity at events and payment of items at events such as Parklife.

10. Corporate Risk Assessment 2023-24

To receive, consider and agree the 2023-24 Corporate Risk Assessment.

11. Investment Policy

To receive and review the council's Investment Policy and report to Policy committee, as appropriate.

12. Date of Next Meeting

To note the date of the next meeting is scheduled for 7pm on Wednesday 27 September 2023 in the Council Chamber.