



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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30 June 2022

To: **Residents of Aylesbury**

You are invited to attend a meeting of the Policy Committee to be held on **Wednesday 6 July 2022, at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK



AYLESBURY
TOWN COUNCIL

Agenda - Policy Committee 6 July 2022

1. Apologies

To receive and note reasons for apologies for absence.

2. Declarations of Interest

To receive and note any personal or prejudicial interests.

3. Election of Vice-Chairman 2022/23

To receive nominations and elect a Vice Chairman for the 2022/23 municipal year.

4. Minutes

To receive, accept and sign the Minutes of 11 May 2022

5. Matters Arising

To receive any updates from members or the Clerk

6. Committee structure

To agree committee responsibilities

7. Community Liaison Officers

- a) The Town Clerk to give an overview on what is happening at the moment.
- b) To discuss, understand and agree the role of the Community Liaison Officers, Environment and Town, including future decision making on projects, ward councillor involvement and budgets.

8. Local and National Campaigns to Drive Footfall into Aylesbury Town Centre

For a budget of £1,000 to cover prizes and props, to create monthly local and national campaigns to support town centre businesses, creating business awareness and driving footfall into the town centre across the year whilst increasing the time and money people spend in the town centre.

9. Recycling of used coffee grounds

At an initial cost of up to £1,000 to assist town centre cafes and restaurants with the recycling of coffee grounds and free distribution to the general public and allotments.

10. Christmas Lights

The Town Clerk to give an update on current discussions about the transfer of Christmas Lights from Buckinghamshire Council.

11. Corporate Risk Assessment

To receive, consider and agree the 2022/23 Corporate Risk Assessment

12. Date of Next Meeting

The date of the next meeting will be Wednesday 5 October 2022 at 7pm at the Town Hall.