



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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31 January 2024

To: Residents of Aylesbury

You are invited to attend a meeting of the Policy Committee to be held on **Wednesday 7 February 2024**, at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

Agenda - Policy Committee 7 February 2024

- 1. Apologies**
To receive and note reasons for apologies for absence.
- 2. Declarations of Interest**
To receive and note any personal or prejudicial interests.
- 3. Minutes**
To receive, accept and sign the Minutes of 25 October 2023.
- 4. Matters Arising**
To receive any updates from members or the Clerk

5. Policy Review

Committee to review, note, and agree, various changes (see attached documents showing tracked changes) to the policies by way of administrative matters, government changes and annual review.

- JPPC POL26 Safeguarding and Child Protection Policy
- ATC POL57 Safeguarding and Protecting Children and Young People

6. Community Liaison Officers

- a) To receive, note and accept the update report from the Town Centre Officer on current works.
- b) To receive, note and accept the update report from the Community Liaison Officer Environment current works.

7. Staffing

To receive a verbal update from the Town Clerk on staffing matters.

8. Community Centres and Purchase of Premises

To receive a verbal update from the Town Clerk on the progress of the devolution of the community centres and the purchase of premises in Aylesbury.

9. Health and Safety

To receive an update from the Town Clerk on health and safety matters.

10. Parish Liaison Meeting

To receive a verbal update from the Leader of the Council/Town Clerk from the Buckinghamshire Council Parish Liaison Meeting in January 2024.

11. Date of Next Meeting

The date of the next meeting will be Wednesday 10 April 2024 at 7pm at the Town Hall.

12. Reserved Item

To pass a motion that under the Public Bodies (Admissions to Meetings) Act 1960 (section 2) (and as extended by section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. HR/Payroll Software supplier

To agree to change software provider for the council's HR and Payroll software, to People First HR and Payroll software on a five year agreement.

14. Mapping system

To agree to sign up on an annual basis to Parish Online mapping software.