



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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1 June 2023

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **Thursday 8 June 2023, at 7pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

**Keith Gray, JP
TOWN CLERK**

Agenda: Aylesbury Town Council - 8 June 2023

1. **To receive, note and agree apologies for absence**
2. **Mayor's Announcements**
3. **Leader's Announcements**
4. **Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**
To agree as a correct record the Minutes of the Annual Meeting of the Town Council held on 11 May 2023.
6. **Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **Committee Minutes and Reports**
To take Minutes "as read" and to note/accept Minutes accordingly (herewith)
 - i) **Planning & Licensing Committee - Cllr M Willis**
 - a) To receive the minutes of the meeting held on 11 April 2023.
 - b) To receive the minutes of the meeting held on 24 April 2023.
 - c) To receive the minutes of the meeting held on 9 May 2023.
 - d) To receive the draft minutes of the meeting held on 22 May 2023 .
 - e) To receive any important updates of the meeting held on Monday 5 June 2023.
 - ii) **Policy Committee - Cllr R Lloyd**
 - a) To note that the next meeting of the committee is taking place on Wednesday 5 July 2023.
 - iii) **Direct Services - Cllr W Raja**
 - a) To receive any important updates of the meeting held on Wednesday 7 June 2023.
 - iv) **Communities Committee - Cllr T Dixon**
 - a) To receive any important updates of the meeting held on Tuesday 6 June 2023.
 - v) **Grants Committee - Cllr S Morgan**
 - a) To note that the next meeting will be held on Wednesday 21 June 2023.
 - vi) **Finance Committee - Cllr A Christensen**
 - a) To note that the next meeting will be held on Wednesday 14 June 2023.

8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 12 (March 2023)
- b) Cash Books for Month 12 (March 2023)
- c) To accept the Cost Centre Budget Monitoring Report to Month 1 (April 2023)
- d) Cash Books for Month 1(April 2023)

9. External Audit/Annual Governance and Accountability Return (AGAR) / End of Year Accounts 2022-23

- a) To receive the Final Updated Internal Audit Report for 2022-23.
- b) To approve and sign Section 1, the Annual Governance Statement of the AGAR.
- c) To receive and sign the Unaudited Financial Statement for the year ending 31 March 2023.
- d) To approve and sign Section 2, the Accounting Statement of the AGAR.
- e) To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 12 June - Friday 21 July 2023.

10. Flying of Pride Flag

Council to agree the flying of the pride flag at the Town Hall and relevant publicity carried out by the Mayor's office.

11. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

12. Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

13. Date Of Next Meeting

To note the next meeting of the Council will be held on Thursday 13 July 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.