



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

Telephone: 01296 425678
Fax: 01296 426134
Website: aylesburytowncouncil.gov.uk
Contact: **Keith Gray, JP**
E-mail: keith.gray@aylesburytowncouncil.gov.uk

4 March 2024

To: Councillors M. Azam, M. Baldwin, S. Bateman, S. Chapple,
A. Christensen, T. Dixon, C. Hendren, T. Hunter-Watts, N. Hussain, T. Hussain,
R. Khan BEM, R. King, P. Koya, S. Lambert, R. Lloyd, N. Mehta, A. Morgan,
S. Morgan, W. Raja, A. Sherwell, D. Summers, D. Thompson,
G. Wadhwa, M. Willis and M. Winn

Dear Councillors,

You are hereby summoned to attend a meeting of the Town Council to be held on **Thursday 12 September 2024, at 7pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury, Bucks HP20 2QP.**

A maximum of fifteen minutes will be allocated at the beginning of the meeting to enable members of the public to address the Council.

Members of the public and press are welcome to attend.

Yours sincerely

Keith Gray

Keith Gray, JP
Town Clerk/CEO



AYLESBURY
TOWN COUNCIL

Agenda: Aylesbury Town Council - 12 September 2024

- 1. To receive, note and agree apologies for absence**
- 2. Mayor's Announcements**
- 3. Leader's Announcements**
- 4. Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
- 5. Minutes**
To agree as a correct record the Minutes of the Meeting of the Town Council held on 11 July 2024.
- 6. Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
- 7. Committee Minutes and Reports**
To take Minutes "as read" and to note/accept Minutes accordingly
 - i) Planning & Licensing Committee - Cllr M Willis**
 - a) To receive the minutes of the meeting held on 15 July 2024.
 - b) To receive the minutes of the meeting held on 12 August 2024.
 - c) To receive the draft minutes of the meeting held on 27 August 2024
 - ii) Policy Committee - Cllr R Lloyd**
 - a) To receive the draft minutes of the meeting held on Wednesday 17 July 2024
 - iii) Direct Services - Cllr W Raja**
 - a) To note that the next meeting will take place on Wednesday 11 September 2024.

- iv) **Communities Committee** - Cllr T Dixon
 - a) To receive draft minutes of the meeting held on Tuesday 30 July 2024
- v) **Grants Committee** - Cllr S Morgan
 - a) To note that the next meeting will take place on Wednesday 16 October 2024.
- vi) **Finance Committee** - Cllr A Christensen
 - a) To note the next meeting will take place on Wednesday 25 September 2024.

8. **Consultations**

To consider Aylesbury Town Council's response to the following consultations:

- (a) New delivery model for Buckinghamshire Libraries
- (b) Draft Buckinghamshire Local Cycling and Walking Infrastructure Plan

9. **Community Board Boundary Review**

To note and or comment on the Community Boundary Review as set out in appendix 1 and appendix 2.

10. **Unadopted Roads**

To agree the following motion proposed by Cllr P Koya:

Residents from both new and historic developments in Aylesbury are raising concerns about the process of or lack of adoption. These challenges include maintenance charges alongside council tax and the lack of maintenance of those assets. Aylesbury Town Council recognises the challenges associated with unadopted roads and open spaces and moves that the Town Council contacts the Secretary of State for "Housing, Communities and Local Government", the Local Member of Parliament for Aylesbury and NALC to highlight the issue(s) and lobby for an improved adoption process.

11. **Financial**

- a) To accept the Cost Centre Budget Monitoring Report to Month 4 (July 2024)
- b) Cash Books for Month 4 (July 2024)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered

12. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

13. Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

14. Date Of Next Meeting

To note that the next meeting of the Council will be held on Thursday 10 October 2024 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

Notes on members' interests

Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.

(2) A member has a disclosable pecuniary interest if it (a) relates to him or her, or (b) is an interest of - (i) the member's spouse or civil partner; or (ii) a person with whom the member is living as husband and wife; or (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.

(3) Disclosable pecuniary interests include - (a) any employment or profession carried out for profit or gain; (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council); (c) any current contracts with the Council; (d) any beneficial interest in land/property within the Council's area; (e) any license for a month or longer to occupy land in the Council's area; (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest; (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Other Interests

(4) If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest and is obliged to leave the meeting for consideration of the specific agenda item.

(5) A member has a non-disclosable pecuniary interest or a non-pecuniary interest where - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the wellbeing or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.