



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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4 October 2023

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on
**Thursday 12 October 2023, at 7pm at the Council Chamber, Town Hall, 5 Church Street,
Aylesbury HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

Agenda: Aylesbury Town Council - 12 October 2023

1. To receive, note and agree apologies for absence
2. Mayor's Announcements
3. Leader's Announcements
4. **Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**
To agree as a correct record the Minutes of the Meeting of the Town Council held on 14 September 2023.
6. **Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.

7. Committee Minutes and Reports

To take Minutes “as read” and to note/accept Minutes accordingly (herewith)

- i) **Planning & Licensing Committee** - Cllr M Willis
 - a) To receive the minutes of the meeting held on Monday 11 September 2023.
 - b) To receive the draft minutes of the meeting held on Monday 25 September 2023.
 - c) To receive any important updates from the meeting held on Monday 9 October 2023.
- ii) **Policy Committee** - Cllr R Lloyd
 - a) To note that the next meeting will take place on Wednesday 25 October 2023.
- iii) **Direct Services** - Cllr W Raja
 - a) To receive draft minutes of the meeting held on Wednesday 13 September 2023.
- iv) **Communities Committee** - Cllr T Dixon
 - a) To receive draft minutes of the meeting held on Tuesday 26 September 2023.
- v) **Grants Committee** - Cllr S Morgan
 - a) To note that the next meeting will take place on 18 October 2023.
- vi) **Finance Committee** - Cllr A Christensen
 - a) To receive draft minutes of the meeting held on Wednesday 27 September 2023.

8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 5 (August 2023)
- b) Cash Books for Month 5 (August 2023)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered

9. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

10. Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

11. External Audit

To receive the External Auditor's Report 2022-23 and note that there are no further matters for consideration.

12. Date Of Next Meeting

To note that the next meeting of the Council will be held on Thursday 14 December 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

To note that the Mayor's Remembrance Service will take place on Thursday 9 November 2023 at 7:30pm at St Mary's Church, Aylesbury.