



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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5 June 2024

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on
**Thursday 13 June 2024, at 7pm at the Council Chamber, Town Hall, 5 Church Street,
Aylesbury HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

Agenda: Aylesbury Town Council - 13 June 2024

Guest Speaker: Peter Cooper, South Central Ambulance Service

- 1. To receive, note and agree apologies for absence**
- 2. Mayor's Announcements**
- 3. Leader's Announcements**
- 4. Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
- 5. Minutes**
To agree as a correct record the Minutes of the Annual Meeting of the Town Council held on 9 May 2024.
- 6. Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.

7. **Committee Minutes and Reports**

To take Minutes “as read” and to note/accept Minutes accordingly (herewith)

- i) **Planning & Licensing Committee** - Cllr M Willis
 - a) To receive the minutes of the meeting held on Tuesday 7 May 2024.
 - b) To receive the draft minutes of the meeting held on Monday 20 May 2024.
 - c) To receive any important updates of the meeting held on Monday 3 June 2024.
- ii) **Policy Committee** - Cllr R Lloyd
 - a) To receive the draft minutes of the meeting held on Wednesday 10 April 2024.
 - b) To note that the next meeting of the committee is taking place on Wednesday 3 July 2024.
- iii) **Direct Services** - Cllr W Raja
 - a) To receive any important updates of the meeting held on Wednesday 5 June 2024.
- iv) **Communities Committee** - Cllr T Dixon
 - a) To receive any important updates of the meeting held on Tuesday 4 June 2024.
- v) **Grants Committee** - Cllr S Morgan
 - a) To note that the next meeting will be held on Wednesday 26 June 2024.
- vi) **Finance Committee** - Cllr A Christensen
 - a) To receive any important updated of the meeting held on Wednesday 12 June 2024.

8. **Financial**

- a) To accept the Cost Centre Budget Monitoring Report to Month 12 (March 2024)
- b) Cash Books for Month 12 (March 2024)
- c) To accept the Cost Centre Budget Monitoring Report to Month 1 (April 2024)
- d) Cash Books for Month 1(April 2024)

9. **External Audit/Annual Governance and Accountability Return (AGAR) / End of Year Accounts 2023-24**

- a) To receive the Final Updated Internal Audit Report for 2023-24.
- b) To approve and sign Section 1, the Annual Governance Statement of the AGAR.
- c) To receive and sign the Unaudited Financial Statement for the year ending 31 March 2024.
- d) To approve and sign Section 2, the Accounting Statement of the AGAR.
- e) To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 17 June - Friday 26 July 2024.

10. **Town Centre Regeneration**

Proposed by Cllr T Dixon that this Council requests Buckinghamshire Council to consult fully with Aylesbury Town Council regarding any Regeneration plans for the

town. Decisions about Aylesbury should be made with the Aylesbury residents and representatives involved before those decisions are released to media outlets.

11. Buckinghamshire Council Parish Charter

To agree the following motion proposed by Cllr S Bateman:

This Council requests that Buckinghamshire Council engages better with local Councillors, The Full Parish Council (and residents) to gain opinion and input to all key discussions, decisions and draft proposals, as set out in the Parish Charter that affect the Town of Aylesbury. The Clerk and Leader to write to Buckinghamshire Council and BMKALC.

12. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

13. Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

14. Date Of Next Meeting

To note the next meeting of the Council will be held on Thursday 11 July 2024 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.