



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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7 December 2023

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **Thursday 14 December 2023, at 7pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 2QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

Agenda: Aylesbury Town Council - 14 December 2023

1. To receive, note and agree apologies for absence
2. Mayor's Announcements
3. Leader's Announcements
4. **Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**
 - a) To agree as a correct record the Minutes of the Meeting of the Town Council held on 12 October 2023.
 - b) To agree as a correct record the Minutes of the Extraordinary Meeting of the Town Council held on 23 November 2023.
6. **Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.

7. Committee Minutes and Reports

To take Minutes “as read” and to note/accept Minutes accordingly (herewith)

- i) **Planning & Licensing Committee** - Cllr M Willis
 - a) To receive the minutes of the meeting held on Monday 6 November 2023.
- ii) **Policy Committee** - Cllr R Lloyd
 - a) To receive the draft minutes of the meeting held on Wednesday 25 October 2023.
- iii) **Direct Services** - Cllr W Raja
 - a) To receive any important updates from the meeting held on Wednesday 13 December 2023.
- iv) **Communities Committee** - Cllr T Dixon
 - a) To receive draft minutes of the meeting held on Tuesday 28 November 2023.
- v) **Grants Committee** - Cllr S Morgan
 - a) To receive draft minutes of the meeting held on Wednesday 18 October 2023.
- vi) **Finance Committee** - Cllr A Christensen
 - a) To note that the next meeting will take place on Wednesday 10 January 2024.

8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 7 (October)
- b) Cash Books for Month 7 (October 2023)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered

- c) To receive, note and approve the Internal Audit Interim report 2023/24.

9. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

10. Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

11. Date Of Next Meeting

To note that the next meeting of the Council will be held on Thursday 11 January 2024 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

12. Reserved Items

To pass a motion that under the Public Bodies (Admissions to Meetings) Act 1960 (section 2) (and as extended by section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. Transfer of Assets - Community Centres

To consider taking on a 25-year full repair and insuring lease for Aylesbury Multi Cultural Centre, Haydon Hill Community Centre and Quarrendon and Meadowcroft Community Centre buildings, under the Buckinghamshire Council Devolution programme. The centres will continue to be managed by the existing tenants of each building and Aylesbury Town Council will take on Landlord responsibilities in terms of building maintenance required by statute.