



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP
Town Clerk/CEO: Keith Gray JP, FSLCC

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1 December 2022

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **Thursday 8 December 2022, at 7.00pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 1QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

**Keith Gray, JP
TOWN CLERK**

Agenda: Aylesbury Town Council - 8 December 2022

1. **To receive, note and agree apologies for absence**
2. **Mayor's Announcements**
3. **Leader's Announcements**
4. **Declarations of Interest or Requests for Dispensation**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**
To agree as a correct record the Minutes of the Meeting of the Town Council held on 13 October 2022
6. **Matters arising on the Minutes**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **Committee Minutes and Chairmen's Reports**
To take Minutes "as read" and to note/accept Minutes accordingly (herewith)
 - i) **Planning & Licensing Committee - Cllr M Willis**
 - a) To receive the Minutes of the meeting held on 10 October 2022
 - b) To receive the Minutes of the meeting held on 7 November 2022
 - c) To receive the draft Minutes of the meeting held on 21 November 2022
 - d) To receive any important updates from the chairman following the meeting held on 5 December 2022
 - ii) **Policy Committee - Cllr R Lloyd**
 - a) To receive the Minutes of the meeting held on 5 October 2022
 - b) To receive the draft Minutes of the meeting held on 23 November 2022
 - iii) **Direct Services - Cllr W Raja**
 - a) To receive any important updates from the chairman following the meeting held on 7 December 2022
 - iv) **Communities Committee - Cllr T Dixon**
 - a) To note that the next meeting will take place on Wednesday 14 December 2022.
 - v) **Grants Committee - Cllr S Morgan**
 - a) To receive the draft Minutes of the meeting held on 19 October 2022
 - vi) **Finance Committee - Cllr A Christensen**
 - a) To note that the next meeting will take place on Wednesday 11 January 2023.

8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 6 (September 2022)
- b) Cash Books for Month 6 (September 2022)
- c) To accept the Cost Centre Budget Monitoring Report to Month 7 (October 2022)
- d) Cash Books for Month 7 (October 2022)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered

- e) To receive, note and approve the Internal Audit Interim 2022/23

10. Asset/Services Transfers - Community Centres

To receive a verbal update from the Town Clerk on the transfer of assets from Buckinghamshire Council under the Localism Agenda, namely Quarrendon & Meadowcroft, Haydon Hill and the Multi-Cultural Centre Community Centres.

11. Aylesbury Stadium Proposal

Council to formally approve The Sports Consultancy, as contractor to carry out a feasibility study for the proposed Aylesbury Community Football Stadium, and the associated costs for the study, in order to take the stadium proposal to the next level of discussion.

12. Councillor Officer Protocol

To agree and adopt the revised ATC POL14 Officer Member Protocol, which has been updated in line with the Model Councillor Officer Protocol under the Civility & Respect Project, which is supported by NALC, SLCC and OVW.

13. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

14. Chairs Of Committees Question Time

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

15. Date Of Next Meeting

To note the next meeting of the Council, will be held on Thursday 12 January 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP