



## AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP  
Town Clerk/CEO: Keith Gray JP, FSLCC

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31 May 2022

**To: Residents of Aylesbury**

You are invited to attend a meeting of the Town Council to be held on **Thursday 9 June 2022, at 7.00pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 1QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

*Keith Gray*

**Keith Gray, JP  
TOWN CLERK**

## Agenda: Aylesbury Town Council - 9 June 2022

1. **To receive, note and agree apologies for absence**
2. **Mayor's Announcements**
3. **Leader's Announcements**
4. **Declarations of Interest or Requests for Dispensation**  
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**  
To agree as a correct record the Minutes of the Annual Meeting of the Town Council held on 12 May 2022
6. **Matters arising on the Minutes**  
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **Committee Minutes and Chairmen's Reports**  
To take Minutes "as read" and to note/accept Minutes accordingly
  - i) **Planning & Licensing Committee** - Cllr M Willis
    - a) To receive the Minutes of the meeting held 9 May 2022
    - b) To receive the draft Minutes of the meeting held on 23 May 2022
  - ii) **Policy Committee** - Cllr R Lloyd
    - a) To receive the draft Minutes of the meeting held on 13 April 2022
  - iii) **Direct Services** - Cllr W Raja
    - a) To receive any important updates from the chairman following the meeting held on 8 June 2022.
  - iv) **Communities Committee** - Cllr T Dixon
    - a) To receive any important updates from the chairman following the meeting held on 7 June 2022.
  - v) **Grants Committee** - Cllr S Morgan
    - a) To note that the next meeting will be held on Wednesday 22 June 2022
  - vi) **Finance Committee** - Cllr A Christensen
    - a) To note that the next meeting will be held on Wednesday 15 June 2022

## **8. Financial**

- a) To accept the Cost Centre Budget Monitoring Report to Month 12 (March 2022)
- b) Cash Books for Month 12 (March 2022)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered.

## **9. External Audit/Annual Governance and Accountability Return (AGAR) / End of Year Accounts 2021-22**

- a) To receive the Final Updated Internal Audit Report for 2021/22
- b) To approve and sign Section 1, the Annual Governance Statement of the AGAR
- c) To receive and sign the Unaudited Financial Statement for the year ending 31 March 2022
- d) To approve and sign Section 2, the Accounting Statement of the AGAR
- e) To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 13 June - Friday 22 July 2022.

## **10. Outside Body Reports**

To receive, if any, verbal reports from Outside Body representatives

## **11. Chairs Of Committees Question Time**

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

## **12. Date Of Next Meeting**

To note the next meeting of the Council, will be held on Thursday 14 July 2022 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP