



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Buckinghamshire, HP20 2QP

Town Clerk: Keith Gray JP FSLCC

Telephone: 01296 425678

Fax: 01296 426134

Website: www.aylesburytowncouncil.gov.uk

Contact: Mark Broughton, Deputy Town Clerk

E-mail: m.broughton@aylesburytowncouncil.gov.uk

2 September 2021

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **THURSDAY 9 SEPTEMBER 2021**, at 7.00pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 1QP.

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

AGENDA: AYLESBURY TOWN COUNCIL - 9 SEPTEMBER 2021

1. **TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE**
2. **MAYOR'S ANNOUNCEMENTS**
3. **LEADER'S ANNOUNCEMENTS**
4. **DECLARATIONS OF INTEREST**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests (see below for guidance)
5. **MINUTES**
To agree as a correct record the Minutes of the Meeting of the Town Council held on 10 June 2021.
6. **MATTERS ARISING ON THE MINUTES**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **COMMITTEE MINUTES AND CHAIRMEN'S REPORTS**
To take Minutes "as read" and to note/accept Minutes accordingly:
 - i) **Planning & Licensing Committee** - Cllr M Willis
 - a) To receive the Minutes of the meeting on 21 June 2021
 - b) To receive the Minutes of the meeting on 5 July 2021
 - c) To receive the Minutes of the meeting on 19 July 2021
 - d) To receive the Minutes of the meeting on 2 August 2021
 - e) To receive the draft Minutes of the meeting on 16 August 2021
 - ii) **Policy Committee** - Cllr R Lloyd
 - a) To receive the draft Minutes of the meeting on 14 July 2021
 - iii) **Direct Services** - Cllr W Raja
 - a) To receive the draft Minutes of the meeting on 9 June 2021
 - b) To receive any important updates from the Chairman following the meeting held on 8 September 2021
 - iv) **Communities Committee** - Cllr T Dixon
 - a) To receive the draft Minutes of the meeting held on 8 June 2021
 - v) **Grants Committee** - Cllr Mrs S Morgan
 - a) To receive the draft Minutes of the meeting on 23 June 2021
 - vi) **Finance Committee** - Cllr A Christensen
 - a) To receive the draft Minutes of the meeting on 16 June 2021

8. FINANCIAL

- a) To accept the Cost Centre Budget Monitoring Report to Month 4 (July 2021)
- b) Cash Books for Month 4 (July 2021)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered.

9. ALL COUNCILS CHARTER

To note and formally approve the All Councils Charter.

10. MEMBERS CODE OF CONDUCT

To formally receive, accept and abide by the Code of Conduct adopted by Buckinghamshire Council, as adapted.

11. LONG STANDING COMMITMENT - Cllr Raj Khan

Council is asked to formally support and approve the following statement:

This council recognises the long standing commitment and community leadership of Cllr Raj Khan and congratulates him on the well-deserved award of a British Empire Medal in the Queen's Birthday Honours for his 25 years work, especially, during the pandemic.

12. MRS FREDA ROBERTS MBE, JP

The Council is asked to formally support and approve the following statement:

This council notes with sadness, and deepest sympathy, the passing of Honorary Freewoman of the Parish of Aylesbury Mrs Freda Roberts MBE, JP. We give thanks and recognise Freda for her 52 years of service to the community of Aylesbury and for her work in bringing about the restoration of Aylesbury Town Council in 2001.

13. OLYMPIC AND PARALYMPIC GAMES

Council is asked to formally support and approve the following statement:

This Council notes the significant achievements of those residents of Aylesbury who have competed in the 2020 Olympic and Paralympic Games in Tokyo. This council extends our sincere congratulations to these outstanding local heroes in their remarkable achievement representing Great Britain and Northern Ireland in their chosen sporting endeavours.

14. BUCKINGHAMSHIRE COUNCIL BUS SERVICE IMPROVEMENT PLAN

To note and comment, if considered necessary, on the Buckinghamshire Council Bus Service Improvement Plan (BSIP) for improving bus services. Information copied to all councillors by email.

Councillors may consider sending any comments they wish to make to the Town Clerk (by close of business on 17/9/21), and a formal response will be made on behalf of the Town Council, to Buckinghamshire Council.

15. CHAIRMAN OF COMMITTEES QUESTION TIME

16. DATE OF NEXT MEETING

To note the next meeting will be held on Thursday 14 October 2021 at 7.00pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”

Notes on members' interests

Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.

(2) A member has a disclosable pecuniary interest if it (a) relates to him or her, or (b) is an interest of - (i) the member's spouse or civil partner; or (ii) a person with whom the member is living as husband and wife; or (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.

(3) Disclosable pecuniary interests include - (a) any employment or profession carried out for profit or gain; (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council); (c) any current contracts with the Council; (d) any beneficial interest in land/property within the Council's area; (e) any licence for a month or longer to occupy land in the Council's area; (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest; (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Other Interests

(4) If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.

(5) A member has a non-disclosable pecuniary interest or a non-pecuniary interest where - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the wellbeing or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area, or (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.