



AYLESBURY TOWN COUNCIL

Town Hall, 5 Church Street, Aylesbury, Buckinghamshire, HP20 2QP

Town Clerk: Keith Gray JP FSLCC

Telephone: 01296 425678

Fax: 01296 426134

Website: www.aylesburytowncouncil.gov.uk

Contact: Mark Broughton, Deputy Town Clerk

E-mail: m.broughton@aylesburytowncouncil.gov.uk

2 December 2021

To: Residents of Aylesbury

You are invited to attend a meeting of the Town Council to be held on **THURSDAY 9 DECEMBER 2021**, at 7.00pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 1QP.

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

Keith Gray

Keith Gray, JP
TOWN CLERK

AGENDA: AYLESBURY TOWN COUNCIL - 9 DECEMBER 2021

1. **TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE**
2. **MAYOR'S ANNOUNCEMENTS**
3. **LEADER'S ANNOUNCEMENTS**
4. **DECLARATIONS OF INTEREST**
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests
5. **MINUTES**
To agree as a correct record the Minutes of the Meeting of the Town Council held on 14 October 2021
6. **MATTERS ARISING ON THE MINUTES**
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **COMMITTEE MINUTES AND CHAIRMEN'S REPORTS**
To take Minutes "as read" and to note/accept Minutes accordingly
 - i) **Planning & Licensing Committee - Cllr M Willis**
 - a) To receive the Minutes of the meeting held on 11 October 2021
 - b) To receive the Minutes of the meeting held on 25 October 2021
 - c) To receive the Minutes of the meeting held on 8 November 2021
 - d) To receive the Minutes of the meeting held on 22 November 2021
 - e) To receive any urgent updates from the Chairman following the meeting held on 6 December 2021.
 - ii) **Policy Committee - Cllr R Lloyd**
 - a) To note that the next meeting will be held on 26 January 2022.
 - iii) **Direct Services - Cllr W Raja**
 - a) To receive the draft Minutes of the meeting held on 30 November 2021
 - iv) **Communities Committee - Cllr T Dixon**
 - a) To receive the draft Minutes of the meeting held on 9 November 2021
 - v) **Grants Committee - Cllr S Morgan**
 - a) To receive the draft Minutes of the meeting held on 20 October 2021
 - vi) **Finance Committee - Cllr A Christensen**
 - a) To note the next meeting will be held on 13 December 2021

8. FINANCIAL

- a) To accept the Cost Centre Budget Monitoring Report to Month 7 (October 2021)
- b) Cash Books for Month 7 (October 2021)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered.

- c) Internal Audit Report 2021/22

To receive and endorse the first interim internal audit report 2021/22

9. APPOINTMENT OF COMMUNITY LIAISON OFFICERS (x2)

To consider and agree the above appointments. The Leader of the Council and Cllr S Morgan will report.

10. OUTSIDE BODY REPORTS

To receive verbal reports from Outside Body representatives

11. CHAIRS OF COMMITTEES QUESTION TIME

12. DATE OF NEXT MEETING

To note the next meeting will be held on Thursday 13 January 2022 at 7.00pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP

