



## **AYLESBURY TOWN COUNCIL**

Town Hall, 5 Church Street, Aylesbury, Bucks, HP20 2QP  
Town Clerk/CEO: Keith Gray JP, FSLCC

Telephone: 01296 425678  
Fax: 01296 426134  
Website: [aylesburytowncouncil.gov.uk](http://aylesburytowncouncil.gov.uk)  
Contact: **Judith Priest, CiLCA**  
E-mail: [judith.priest@aylesburytowncouncil.gov.uk](mailto:judith.priest@aylesburytowncouncil.gov.uk)

8 July 2022

**To: Residents of Aylesbury**

You are invited to attend a meeting of the Town Council to be held on **Thursday 14 July 2022, at 7pm at the Council Chamber, Town Hall, 5 Church Street, Aylesbury HP20 1QP.**

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence.

Yours sincerely

*Keith Gray*

**Keith Gray, JP  
TOWN CLERK**

## Agenda: Aylesbury Town Council - 14 July 2022

**Guest Speaker:** Heather-Joy Garrett, Manager of Aylesbury Food Bank

1. **To receive, note and agree apologies for absence**
2. **Mayor's Announcements**
3. **Leader's Announcements**
4. **Declarations of Interest or Requests for Dispensation**  
To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.
5. **Minutes**  
To agree as a correct record the Minutes of the Meeting of the Town Council held on 9 June 2022.
6. **Matters arising on the Minutes**  
To receive a report from the Clerk on additional matters not on the agenda, if applicable.
7. **Committee Minutes and Chairmen's Reports**  
To take Minutes "as read" and to note/accept Minutes accordingly (herewith)
  - i) **Planning & Licensing Committee** - Cllr M Willis
    - a) To receive the Minutes of the meeting held on 6 June 2022
    - b) To receive the Minutes of the meeting held on 20 June 2022
    - b) To receive the draft Minutes of the meeting held on 4 July 2022
  - ii) **Policy Committee** - Cllr R Lloyd
    - a) To receive any important updates from the chairman following the meeting held on 6 July 2022.
  - iii) **Direct Services** - Cllr W Raja
    - a) To receive the draft Minutes of the meeting held on 8 June 2022
  - iv) **Communities Committee** - Cllr T Dixon
    - a) To receive the draft Minutes of the meeting held on 7 June 2022
  - v) **Grants Committee** - Cllr S Morgan
    - a) To receive the draft Minutes of the meeting held on 22 June 2022
  - vi) **Finance Committee** - Cllr A Christensen
    - a) To receive the draft Minutes of the meeting held on 15 June 2022

## **8. Financial**

- a) To accept the Cost Centre Budget Monitoring Report to Month 1 (April 2022)
- b) Cash Books for Month 1 (April 2022)
  
- c) To accept the Cost Centre Budget Monitoring Report to Month 2 (May 2022)
- d) Cash Books for Month 2 (May 2022)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered.

## **9. Flood and Event Trailer Funding**

To agree to contribute a further £3,500 towards the purchase of a wellbeing trailer, which will be utilized at Town Council Community Events and during any deployment of the Willow Flood Defences.

## **10. Outside Body Reports**

To receive, if any, verbal reports from Outside Body representatives

## **11. Chairs Of Committees Question Time**

- i) **Planning & Licensing Committee** - Cllr M Willis
- ii) **Policy Committee** - Cllr R Lloyd
- iii) **Direct Services** - Cllr W Raja
- iv) **Communities Committee** - Cllr T Dixon
- v) **Grants Committee** - Cllr S Morgan
- vi) **Finance Committee** - Cllr A Christensen

## **12. Date Of Next Meeting**

To note the next meeting of the Council, will be held on Thursday 8 September 2022 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP

## **13. Reserved Items**

To pass a motion that under the Public Bodies (Admissions to Meetings) Act 1960 (section 2) (and as extended by section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

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## **14. Christmas Lights**

- a) To agree to take over the Christmas Lights provision in Aylesbury Town Centre from Buckinghamshire Council (BC) and Light Switch On event as per the attached agreement.
- b) To award the contract for the installation, storage and maintenance of Christmas Lights to a contractor. See tender documents.
- c) To agree the overall budget for the Christmas Lights
- d) To agree the overall budget for the Light Switch On event on 20 November 2022