



AYLESBURY TOWN COUNCIL

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THURSDAY 20th MAY 2021, IN THE QUARRENDON AND MEADOWCROFT COMMUNITY CENTRE, 147 MEADOWCROFT, AYLESBURY, AT 7.00 pm

The Chairman called the meeting to order at 7.00 pm.

In the Chair: Cllr Mike Smith (Town Mayor)

Present:

M. Azam	Ms S Bateman	Ms M Baldwin
A. Christensen	Mrs S. Chapple	T. Dixon
T. Hunter-Watts	N Hussain	T. Hussain
C. Hendren	R. Khan	P. Koya
R. King	S. Lambert	R. Lloyd
Mrs S. Morgan	A. Morgan	Ms. N Mehta
W. Raja	A. Sherwell	Mrs D. Summers
D. Thompson	Ms. G Wadhwa	M. Willis
M. Winn		

Officers: Mr Keith Gray (Town Clerk)
Mr Mark Broughton (Deputy Town Clerk)

6 members of the public

The Town Mayor opened the meeting at 7 p.m. and welcomed and congratulated all members on their election to the Council. He had greatly enjoyed his two years in office, meeting and representing the people of Aylesbury as their Mayor.

1 **Election of Town Mayor (Chairman of the Council)**

To elect the Town Mayor for 2021/22.

Cllr Lambert proposed, Cllr Willis seconded that Cllr Anders Christensen be elected as Town Mayor for Aylesbury for a term of one year. No further nominations were forthcoming and on being put to the vote this proposal was carried unanimously.

RESOLVED: That Cllr Christensen be duly elected Town Mayor for the municipal year 2021/22.

Cllr Christensen in the Chair

RESOLVED: The Mayor signed the Declaration of Acceptance of Office before the Town Clerk & Proper Officer of the Council.

The Town Mayor thanked his proposer, seconder and all members for electing him and also expressed his gratitude to Cllr Smith for his two years serving as the town's First Citizen.

2 Apologies

To receive and accept apologies of absence from Town Councillors.
There were no apologies received.

3 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest
RESOLVED: That the Town Clerk be delegated by Council the power to grant dispensations (under s101 of the Local Government Act 1972).
Receive and grant any applications for Dispensation.
Cllr Sherwell was a member of the Elizabeth Emin charity and indicated that he would not speak during consideration of this matter (agenda item 12).

4 Election of Deputy Mayor

To elect the Deputy Town Mayor for 2021/22
Proposed by Cllr Ms Baldwin, seconded by Cllr Willis that Cllr Tim Dixon be elected as Deputy Town Mayor for a term of one year. No further nominations were forthcoming and on being put to the vote the proposal was carried unanimously.
RESOLVED: That Cllr Dixon be duly elected as Deputy Town Mayor for the municipal year 2021/22.
RESOLVED: The Deputy Town Mayor signed the Declaration of Acceptance of Office before the Town Clerk & Proper Officer of the Council.

5 Minutes

RESOLVED: To receive and accept the minutes of:
a) Planning & Licensing Committee on 6th April 2021
b) Town Council on 8th April 2021
c) Communities Committee on 13th April 2021
d) Policy Committee on 14th April 2021
e) Planning & Licensing Committee on 19th April 2021
f) Planning & Licensing Committee on 4th May 2021

6 Leader of the Council (Political Appointment)

To elect the Leader of the Council
It was proposed by Cllr Raja, seconded by Cllr Willis that Cllr Richard Lloyd be Leader of the Council in 2021/22. On being put to the vote the proposal was carried unanimously.
RESOLVED: That Cllr Lloyd be duly elected Leader of the Council in 2021/22.

7 Committee Structure

To agree the following Committee Structure for 2021/22.
To agree the membership of each committee according to Council's Standing Orders.

The Town Clerk indicated that prior discussions had been held with the respective group leaders and proposed that the existing Committee Structure be retained as follows, politically balanced.

RESOLVED: The following committees shall be the Standing Committees of the Town Council, and the current Terms of Reference shall remain as agreed, subject to amendments as appropriate in Standing Orders to reflect size of committees.

1. Policy Committee - 11 members: all Chairs and Vice Chairs of the other five standing committees plus the Town Mayor
2. Finance Committee - 7 members: 6 Liberal Democrat, 1 Conservative,
3. Planning Committee - 9 members: 7 Liberal Democrat, 2 Conservative
4. Direct Services Committee - 9 members: 7 Liberal Democrat, 2 Conservative
5. Communities Committee - 9 members: 7 Liberal Democrat, 2 Conservative
6. Grants Committee - 7 members: 6 Liberal Democrat, 1 Conservative.

RESOLVED: The Town Clerk then read out the proposed memberships of each committee and this was unanimously agreed (see Appendix A to these minutes).

8 Appointment of Committee Chairs

The Town Clerk referred to prior discussions and a proposal was made to elect members for Chairs of the standing committees.

RESOLVED: That the following councillors named shall be Chair of the following Standing Committees of the Town Council:

Chairman of the Policy Committee	Cllr Lloyd
Chairman of the Finance Committee	Cllr Christensen
Chairman of the Planning & Licensing Committee	Cllr Willis
Chairman of the Direct Services Committee	Cllr Raja
Chairman of the Communities Committee	Cllr Dixon
Chairman of the Grants Committee	Cllr Mrs Morgan

The Town Clerk reminded members that Vice Chairmen would be elected at the next meeting of the respective standing committees.

9 Signatories for cheques

The Deputy Town Clerk advised that four cheque signatories were required. Presently only Cllr Hunter-Watts was a cheque signatory and thus three further nominations were sought.

Cllrs Mrs Summers, Ms Baldwin and Lambert were duly nominated.

RESOLVED: The following Councillors be signatories for 2021/22 to sign cheques on behalf of the Council:

Mrs D Summers	T Hunter-Watts	Ms M Baldwin	S Lambert
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10 Appointment of Internal Auditors

Proposal that the Council continues with, and appoints, the firm of Auditing Solutions Ltd as Internal Auditors to the Town Council for 2021/22.

RESOLVED: That Auditing Solutions Ltd remain appointed as the Council's Internal Auditors.

11 General Power of Competence

To resolve to take the powers of General Power of Competence and to agree that the Parish Council meets the criteria for eligibility relating to its Electoral Mandate and qualified Clerk.

The Town Clerk briefly reminded members of the benefits of adopting the General Power of Competence and advised Council to so adopt the Power.

RESOLVED: To take the powers of the General Powers of Competence and acknowledge and agree that the Council meets the criteria for eligibility to its Electoral mandate and Qualified Clerk.

12 Councillor Representatives on Outside Bodies

Nominations were sought for Outside Body representatives.

- 1) Aylesbury Town Twinning Association (2 representatives).
- 2) Aylesbury Multi-cultural Centre (1 representative).
- 3) Town Centre Partnership (1 representative).
- 4) Elizabeth Eman Charity Trust (1 representative).
- 5) William Harding's Charity Trust (1 representative).
- 6) Arla Liaison Group (1 representative).
- 7) Aylesbury Garden Town Board (1 representative plus the Town Clerk)
- 8) Aylesbury Community Board (1 representative)
- 9) Freight Strategy Group (1 representative)
- 10) Armed Forces Champion (1 representative)

RESOLVED: To nominate and agree the following Councillors as representatives of the Town Council on Outside Bodies in 2021/22:

- | | |
|--|---------------------------|
| 1. Aylesbury Town Twinning Association | Mrs G Wadhwa
C Hendren |
| 2. Aylesbury Multi-Cultural Centre | Mrs D Summers |
| 3. Town Centre Partnership | Mrs S Bateman |
| 4. Elizabeth Eman Charity Trust | Ms N Mehta |
| 5. William Harding's Charity Trust | Mrs S Bateman |
| 6. Arla Liaison Group | T Hunter-Watts |
| 7. Aylesbury Garden Town Board | R Lloyd
Town Clerk |
| 8. Aylesbury Community Board | A Sherwell |
| 9. Freight Strategy Group | M Willis |
| 10. Armed Forces Champion | Mrs D Summers |

13 Council Meetings Schedule 2021/2022

A proposed schedule of meetings was circulated in advance of the meeting.

RESOLVED: To agree in principle the dates for meetings of the Town Council and its Committees as circulated to all councillors.

14 Reports from Representatives to Outside Bodies

To receive any reports from those Councillors who were nominated as Town Council representatives to Outside Bodies/Groups.

Cllr Mrs Summers briefly reported that an extraordinary meeting had recently been held by the Aylesbury Multi-cultural Centre to consider financial issues and discussions were still ongoing.

15 **Councillor Allowances**

To formally approve Councillor Allowances as detailed in the Council's budget/precept for 2021/22.

RESOLVED: To formally approve the agreed scheme of allowances for 2021/22 as detailed in the Council's budget/precept for 2021/22.

16 **Review of Council Policies & Procedures**

RESOLVED: That the Council accepts its current policies and procedures but delegates to the Policy Committee to review these in depth and bring to full council any amendments or policy proposal changes for ratification

17 **Review of Standing Orders**

RESOLVED: That the Council agrees to continue with the current Town Council Standing Orders.

18 **Review of Council Contracts and Professional Advisors**

RESOLVED: That the Council continues with its current contracts for maintenance, utilities and all other business areas until such time as the Council or Town Clerk wishes to change in accordance with the Town Council's Standing Orders and Financial Regulations

There being no further business of the Council, the Town Mayor closed the meeting at 7.25 pm.

Signed: _____ Date: _____

AYLESBURY TOWN COUNCIL
COMMITTEE MEMBERSHIPS 2021/2022

Policy – 11 Members

Richard Lloyd	(Leader, Chairman & Vice-Chairman of Committees)
Mark Willis	Leader of the Council
Anders Christensen	Chairman of Planning & Licensing Committee
Tim Dixon	Mayor & Chairman of Finance Committee
Waheed Raja	Chairman of Communities Committee
Susan Morgan	Chairman of Direct Services Committee
	Chairman of Grants Committee
	Vice-Chairman of Finance Committee
	Vice-Chairman of Direct Services Committee
	Vice-Chairman of Grants Committee
	Vice-Chairman of Communities Committee
	Vice-Chairman of Planning & Licensing Committee

Finance – 7 Members

Anders Christensen (CH)	Richard Lloyd	Phanindar Koya
Alan Sherwell	Nidhi Mehta	Tim Dixon
Roger King		

Planning & Licensing – 9 Members

Mark Willis (CH)	Tom Hunter-Watts	Chris Hendren
Tim Dixon	Alan Sherwell	Mohammed Azam
Denise Summers	Gurinder Wadhwa	David Thompson

Direct Services – 9 Members

Waheed Raja (CH)	Steven Lambert	Niknam Hussain
Chris Hendren	Mohammed Azam	Ashley Morgan
Mark Winn	Richard Lloyd	Roger King

Communities – 9 Members

Tim Dixon (CH)	Sherilyn Bateman	Nidhi Mehta
Ashley Morgan	Gurinder Wadhwa	Phanindar Koya
Denise Summers	Mark Willis	David Thompson

Grants – 7 Members

Susan Morgan (CH)	Mary Baldwin	Raj Khan
Tuffail Hussain	Mark Willis	Sherilyn Bateman
Sue Chapple		

Substitutes can be arranged for all committee meetings, except the Policy Committee.

Outside Bodies

- Aylesbury Community Board Alan Sherwell
- Aylesbury Garden Town Board Richard Lloyd & Town Clerk
- William Harding Charity Sherilyn Bateman
- Town Centre Partnership Sherilyn Bateman
- Freight Strategy Group Mark Willis
- Elizabeth Eman Charity Nidhi Mehta
- Aylesbury Multicultural Centre Denise Summers
- Town Twinning Committee Gurinder Wadhwa & Chris Hendren
- Arla Tom Hunter-Watts
- Armed Forces Champion Denise Summers