



AYLESBURY
TOWN COUNCIL

**Minutes of a meeting of the Communities Committee held on
Tuesday 5 April 2022, in the Council Chamber, Aylesbury Town Hall,
5 Church Street, Aylesbury HP20 2QP at 7pm**

The Chairman called the meeting to order at 7pm.

In the Chair: Cllr Tim Dixon

Present: S Bateman D Summers
P Koya G Wadhwa
N Mehta M Willis

Officers: Ms Ruth Mayhew (Senior Communities and Events Officer, Committee Clerk)
Mrs Siobhan Collins (Events Officer)

1. Apologies for absence

To receive and accept apologies of absence from Town Councillors.

Resolved: To accept apologies from A Morgan (prior commitment) and D Thompson (work commitment).

2. Declarations of interest

No declarations of interest were raised.

3. Minutes

Resolved - the committee unanimously agreed to accept and sign the minutes of 8 February, 2022 as a true record.

4. Matters arising

The Senior Communities and Events Officer updated councillors on the following:

12 groups totalling 400+ participants have registered to take part in the St George's Day parade.

The visual stories project is underway, with discussions taken place with the videographers.

Officers continue to liaise with Attitude is Everything to ensure accessibility at events evolves and improves in the best ways possible. Meeting is scheduled for 26 April to start the formal accreditation process.

Bands for Live in the Park are now confirmed and publicised following no questions being raised at the last meeting.

The initial meeting has taken place with Pride in Aylesbury to discuss the practicalities of the site and how to dovetail the events together. Pride in Aylesbury have submitted their CIC registration documentation. Next Pride meeting is scheduled for tomorrow, where further updates will be obtained. Currently on track to meet the agreed event planning deadlines.

Councillors did not raise any questions or concerns on the updates above.

The Chairman suspended the Standing Orders at 7:05pm to allow questions from the public and any reports from the councillors.

The Chairman resumed the Standing Orders at 7:06pm

5. Sunday Lunch Open Mic

Senior Communities and Events Officer provided an update on the event progress. Councillors discussed the proposal to request a councillor to coordinate a rota of councillors to help facilitate the Sunday Lunch Open Mic sessions on the first Sunday of the month from May till September 2022. Cllr Summers offered to take on this role. The Senior Communities and Events Officer will provide relevant information to Cllr Summers and Cllr Dixon.

Cllr Summers proposed and Cllr Bateman seconded for Cllr Summers to coordinate the rota of councillors.

Resolved: The committee unanimously agreed to the above proposal.

6. Upcoming events, budget updates and planned formats

Soapbox Derby budget was presented, and event format discussed. Senior Communities and Events Officer informed that registration uptake is lower than expected at this time, this is attributed to the two-year break from the event. Additional promotion will be undertaken.

Councillors did not raise any concerns.

Aylesbury on Sea budget was presented, and event format discussed. Councillors did not raise any concerns.

Parklife Weekend budget was presented, and event format discussed. Cllr Summers raised concern over the site layout in 2021 where she noticed congestion around the

bars and pathway due to large visitor numbers. Senior Communities and Events Officer explained the revisions to the site layout for this year, which alleviated all the concerns.

Councillors did not raise any further concerns.

7. Parklife Weekend bar and catering selections.

Councillors discussed at length which local companies who submitted to take part should be allocated pitches at this year's Parklife Weekend events. Points of consideration included balance of cuisine styles, variety of choice for children and those with dietary restrictions, price points, proven track record v's new suppliers and public feedback from previous events.

Cllr Mehta proposed and Cllr Willis seconded the following pitch allocations:
Live in the Park - Bokkie, Buddha Bowl, Go Greek, JGM Snack bar, Jerk Box, The Works, Livia's Sweet Treats, Golden Bites and Jays Ices.

Proms in the Park - Gyro World, OMG Streetfood, Just Baguettes, The Works and Khan's Ices.

Resolved: The committee unanimously agreed to the above proposal.

Cllr Willis proposed and Cllr Koya seconded that a local, pre-order "graze box" supplier be sourced for Proms in the Park. Final decision devolved to Senior Communities and Events Officer.

Resolved: The committee unanimously agreed to the above proposal.

Cllr Bateman proposed and Cllr Mehta seconded to accept the three local bars who submitted to attend Live in the Park, the additional fourth bar which is required for Live in the Park and a single bar for Proms in the Park is to be sourced from a suitable festival bar supplier. Final decision on the fourth bar and Proms bar to be made in consultation with Deputy Chairman, Town Clerk and Senior Communities and Events Officer.

Resolved: The committee agreed to the above proposal with six votes, there was one abstention.

8. Parklife Weekend - family entertainment area

Councillors discussed the proposed plans for the family entertainment area to contain a selection of small free rides, alongside the "Kids Ent. Tent" marquee featuring live entertainment and family friendly performances in the daytime and Battle of the Bands in the evening.

Cllr Koya proposed and Cllr Willis seconded to approve the provision of a selection of small free rides in the family entertainment area.

Resolved: The committee unanimously agreed to the above proposal.

9. Purchase of an additional gazebo as a dedicated Quiet Zone at events

Councillors considered the purchase of a dedicated gazebo to assist and facilitate improving our provision for those with sensory conditions.

Cllr Koya proposed and Cllr Mehta seconded to purchase a gazebo to be used as a dedicated quiet zone.

Resolved: The committee unanimously agreed to the above proposal.

10. Decoration of town centre for Queen’s Jubilee and future significant events

Councillors considered the purchase of flags and required poles to decorate the town for the Queen’s Jubilee in June 2022, and for future national events.

Cllr Bateman proposed and Cllr Willis seconded to purchase flags and poles to decorate the town.

Resolved: The committee unanimously agreed to the above proposal at a cost of £4,363.

Cllr Dixon proposed and Cllr Willis seconded to request Officers to investigate the protocol and practical constraints of flying black flags following the death of the monarch. If deemed appropriate, Officers to purchase suitable flags up to the value of £2000, associated costs above £2000 to be referred back to the Communities Committee for further discussion.

Resolved: The committee unanimously agreed to the above proposal.

11. Dementia activities

Senior Communities and Events Officer provided a verbal update on behalf of the Communities Officer about the dementia work undertaken in the past six months. Which included confirmation that Aylesbury Town Council have maintained it’s status for a sixth year from the Alzheimer’s Society as “Working towards being a Dementia Friendly Community”.

Councillors did not raise any concerns on the update provided.

Cllr Dixon, on behalf of the Communities Committee thanked the Communities Officer for her continued input and support of the Dementia Friendly initiative. He noted that the work she has done has changed the town for the better.

12. Budget

The committee reviewed the current budgetary position to February 2022 (month 11). Councillors did not raise any concerns.

13. Next meeting

The date of the next meeting is Tuesday 7 June 2022 at 7pm

There being no further business, the Chairman closed the meeting closed at 8:45pm

Signed: _____ Date: _____
Chairman