



AYLESBURY
TOWN COUNCIL

**Minutes of a meeting of the Communities Committee held on
Tuesday 7 June 2022, in the Council Chamber, Aylesbury Town Hall,
5 Church Street, Aylesbury HP20 2QP at 7pm**

The Chairman called the meeting to order at 7pm.

In the Chair: Cllr Tim Dixon

Present: Cllr S Bateman Cllr D Summers
Cllr P Koya Cllr N Mehta

Officers: Ruth Mayhew (Senior Communities and Events Officer, Committee Clerk)

1. Apologies for absence

To receive and accept apologies of absence from Town Councillors.

Resolved: To accept apologies from A Christensen (prior commitment), D Thompson (prior commitment), G Wadhwa (prior commitment) and M Willis (illness)

2. Declarations of interest

No declarations of interest were raised.

3. Minutes

Resolved - the committee unanimously agreed to accept and sign the minutes of 5 April, 2022 as a true record.

4. Matters arising

The Senior Communities and Events Officer updated councillors on the following:

Soapbox Derby registration is now closed. Currently 21 teams taking part, 16 of which are new teams.

The fourth bar selected for Live in the Park is Rollin' Inn. Miya has agreed to be the bar at Proms. Graze Trays have agreed to be the pre-order picnic supplier for Proms.

Quiet Zone gazebo has arrived.

Jubilee flags have been installed as agreed and will be taken down later in June.

There is no protocol to fly black flags upon the death of the monarch. Purchase of black flags is not required.

Councillors did not raise any questions or concerns on the updates above.

The Chairman suspended the Standing Orders at 7:09pm to allow questions from the public and any reports from the councillors.

There being no members of the public present or reports from councillors, The Chairman resumed the Standing Orders at 7:09pm

5. Event updates - verbal

Senior Communities and Events Officer provided a verbal update on Sunday Lunch Open Mic giving details of attendance figures and logistics at the event.

Councillors discussed the necessity for more physical assistance for the erection and dismantling of the gazebo.

Resolved: Cllr Summers agreed to request additional assistance from all councillors.

Senior Communities and Events Officer provided a verbal update on the Jubilee Traveling Roadshow, covering the success of the events, the positive feedback and praise which has been received from both the performers and recipients. The full event evaluation will be provided at the next meeting.

Cllr Dixon and Cllr Bateman attended 18 of the 20 locations and praised all the performers for their ability to adapt to each of the different audience demographics. Cllr Bateman requested that thanks be passed to the four entertainers for their professionalism and high-quality entertainment.

Councillors did not raise any further questions or concerns on the updates provided.

7:19 Cllr Mehta joined the meeting

6. Event evaluations

The committee reviewed and discussed the event evaluations for St George's Day Historical Fayre and Parade, and Walking Play.

Councillors praised both of the events and thanked all of those involved with their successful completion.

Cllr Summers passed on a concern from one of the parade participants. The Senior Communities and Events Officer requested that the parade participant contact her directly to ensure that the concern is fully addressed for next year.

No additional questions or concerns were raised.

7. Parklife Weekend - verbal updates on partner elements

Senior Communities and Events Officer provided a verbal update on Bucks Radio sponsorship of second stage, Battle of the Bands, Church in the Park and BuDS - Buckinghamshire Disability Services. Councillors are in approval of how each of these elements are progressing. No additional questions or concerns were raised.

8. Parklife Weekend - Mela request

Councillors discussed at length the request from Holy Cow Community Events for funding to attend the Community Involvement Area at Live in the Park, with the proposal of adding staging, lighting and additional infrastructure to the area.

Cllr Bateman proposed and Cllr Koya seconded, not to fund the Mela at the CIA due to the format of the proposal not sitting within the ethos and remit of the CIA at Live in the Park

Resolved: The committee unanimously agreed to the above proposal.

9. Parklife Weekend - Pride in the Park

Following an update from the Senior Communities and Events Officer, Councillors discussed at length the current level of information provided by Pride in Aylesbury and the planning viability within the given time frame for the proposed Pride in the Park event, in line with the signed agreement between Aylesbury Town Council and Pride in Aylesbury.

Cllr Bateman proposed and Cllr Mehta seconded, based on the lack of information provided and not meeting the agreed deadlines the communities committee are not able to support this event at this time.

Resolved: The committee unanimously agreed to the above proposal.

10. Youth Town Council activities

The Senior Communities and Events Officer provided an update on behalf of the Communities Officer on the activities of the Youth Town Council.

Councillors congratulated the Youth Town Council for their professionalism and engagement during the recent Mayor Making ceremony. Councillors did not raise any questions or concerns on the updates provided.

11. Garden competition

Senior Communities and Events Officer provided a verbal update on behalf of the Deputy Town Clerk about the current position with the garden competition.

Councillors did not raise any questions or concerns on the update provided.

12. Supporting town centre businesses

Councillors discussed at length the merits and costs of the two proposals to support town centre businesses with the creation and printing of 500 flyers to promote al fresco dining and 500 discount booklets featuring vouchers from 24 local businesses.

Councillors raised a number of questions, which could not be answered at the meeting.

Resolved: Further information and clarification will be provided at the next Communities Committee meeting on 26 July.

13. Community litter pick-kit

Councillors considered enhancing the community litter pick kit by purchasing 30 high viz jackets for children, to cover age range 4-13 years of age, at a cost of up to £60 inc VAT from budget 4610/Communities

Cllr Summers proposed and Cllr Mehta seconded, to purchase 30 high viz jackets for children as detailed above.

Resolved: The committee unanimously agreed to the above proposal.

14. Vinyl banners

Councillors considered the purchase of two new banners to promote ATC and its social media channels, for use at events and other public engagement opportunities, at a cost of up to £270+VAT from budget 4619 Publicity/Printing.

Cllr Koya proposed and Cllr Mehta seconded, to purchase two vinyl banners as detailed above.

Resolved: The committee unanimously agreed to the above proposal.

15. Christmas event

Councillors discuss the proposed format of a new Christmas Light Switch on event, which has been devolved by Buckinghamshire Council to Aylesbury Town Council.

Cllr Summers proposed and Cllr Koya seconded, for the Officers to continue with the planning of the new Christmas event based on the event outline provided at the meeting.

Resolved: The committee unanimously agreed to the above proposal.

16. Budget

The committee reviewed the current budgetary position to April 2022 (month 1).
Councillors did not raise any concerns.

17. Next meeting

The date of the next meeting is Tuesday 6 July 2022 at 7pm

There being no further business, the Chairman closed the meeting closed at 9:05pm

Signed: _____ Date: _____
Chairman