



AYLESBURY
TOWN COUNCIL

**Minutes of the Meeting of the Direct Services Committee of Aylesbury Town Council
held at the Town Hall, 5 Church Street, Aylesbury on Wednesday 11 September 2024
at 7pm**

Present: Cllr W Raja (Chairman)
Cllr P Koya (Vice-Chairman)
Cllr M Azam
Cllr S Lambert
Cllr C Hendren (substituting for Cllr R Lloyd)

Officers in attendance: Mr K Gray (Town Clerk)
Mr A Iftakhar (Deputy Town Clerk)

No members of the public were in attendance at the meeting.

The Chairman called the meeting to order at 7:00pm

1. Apologies

To note and agree apologies for absence.

Resolved: To unanimously receive and accept apologies for absence from Cllr A Morgan (prior commitment) and Cllr R Lloyd (prior commitment).

2. Declarations of Interest and Dispensations Requested

To declare and note any personal or prejudicial interests.

No declarations made and no dispensations requested at this point in the meeting.

3. Minutes

To receive, accept and sign the draft minutes of 5 June 2024.

Resolved: To unanimously receive, accept and sign the minutes of 5 June 2024 as a true and accurate record.

4. Matters Arising

No matters arising from the minutes.

5. Jonathan Page Play Centre (JPPC)

a) To note the update report from the Play Centre Manager.

Resolved: The report was received and agreed by the committee.

- b) To note the budgetary position of cost centre 702 Jonathan Page Play Centre to July 2024

No questions were raised on the financial reports.

Resolved: The update and financial reports were received, reviewed, and agreed by the committee.

6. Devolved Services and Environment

To receive an update on Devolved Services and Environment from the Town Clerk.

The Clerk informed councillors that we are currently on grass cut 9 which is the final cut for the year, furthermore, it was reported that a number of vacancies have arisen which need to be filled.

7. Cemetery

- a) To receive an update on cemetery matters from the Town Clerk.

The Clerk updated councillors of 10 chambers which had been installed with another 30 chambers scheduled to be installed

- b) To note the statistics report from the Cemetery Officer

Resolved: The report was received, reviewed, and agreed by the committee.

- c) To note the budgetary position of cost centre 601 Cemetery to July 2024.

Resolved: Received, reviewed, and accepted with no comments made and no questions asked.

8. Allotments

- a) To receive a quarterly update report on allotment availability and associated matters from the Devolved Services and Allotments Officer.

Resolved: The report was received, reviewed, and agreed by the committee.

- b) To note the budgetary position of cost centre 401 Allotments to July 2024

Resolved: Received, reviewed, and accepted with no comments made and no questions asked.

9. Toilets at Old Stoke Road Allotments

To provide a verbal update to members on the progress for the proposal of toilets on Old Stoke Road allotment site.

The Clerk informed councillors that there had been a delay in getting the full costings for the proposal which involved utility, maintenance, construction costs etc. A report would be provided at the next Devolved Services Committee meeting in December 2024 by the Devolved Services and Allotments officer exploring all options available to the Town Council.

10. Town Hall

- a) To receive an update on matters concerning the Town Hall.

The Clerk informed councillors that the fire risk assessments and legionella risk assessment had recently been undertaken with the recommendations to be actioned, if any. Furthermore, the Health & Safety inspection by Worknest will take place in December 2024.

Resolved: The report was received, reviewed, and agreed by the committee.

- b) To receive an update on the budgetary position of cost centre 102 Building to July 2024.

Resolved: Received, reviewed, and accepted with no comments made and no questions asked.

11. Date of Next Meeting

To note the date of the next meeting for Wednesday 11 December 2024 at 7pm in the Council Chamber.

There being no further business of the Direct Services Committee, the Chairman closed the meeting at 7:12pm.

Signed: _____
Chairman

Date: _____