



**AYLESBURY**  
TOWN COUNCIL

**Minutes of the Finance Committee held on Wednesday 13 March 2024  
at 7pm in the Town Hall, Aylesbury**

**Present:** Cllr A Christensen (Chairman)  
Cllr R Lloyd  
Cllr R King  
Cllr P Koya  
Cllr N Mehta  
Cllr A Sherwell

**Officers present:** K Gray (Town Clerk)

No members of the public were present

The Chairman, called the meeting to order at 7pm.

**1. Apologies for Absence**

To receive and note apologies for absence.

**Resolved:** To receive and accept apologies for absence from Cllr Dixon (family commitment).

**2. Declarations of Interest**

To declare any personal or prejudicial interests. To request an dispensations.  
No declarations made and no dispensations requested.

**3. Minutes of Meeting held on 17 January 2024**

To agree and sign as a true record the Minutes of 17 January 2024.

**Resolved:** To receive, accept and sign the minutes of 17/1/24 as a true record.

**4. Matters arising from the minutes**

Officers are to report on any matters arising from the Minutes of the above meeting or on actions taken. No matters to report.

**5. Budget Monitoring and Cash Books**

To consider the cash books and bank reconciliation for Month 10 (January 2024) and to review the budgetary position to Month 10 (January 2024) and report to Town Council, as appropriate.

**Resolved:** That the following question be answered by email:

- Budget monitoring first line percentage showing as 205% - clarify this figure.

**6. Reserve Levels & Earmarked Reserves**

To review the Council’s general reserves. Please refer to monthly finance report and earmarked reserves report.

**Resolved:** Reserved levels shown are accepted by the committee with no changes made. There is likely to be an underspend, with final amount being transferred to the council’s general reserves and current list of earmarked reserves to be considered as per procedure. No concerns raised about levels of reserves.

**7. Interim Audit report**

To receive and endorse the internal audit 2023-24: interim update report .

**Resolved:** To receive, review and accept the Interim Audit Report presented by the independent appointed internal auditor.

Committee noted that, again, the council’s accounts, finances, procedures, good governance in all areas of the councils responsibilities and decision making are seen as correct and no concerns or questions were raised in the report.

Committee wished, again, to thank the Town Clerk and all staff involved in the management of the council’s finances.

**8. Date of Next Meeting**

To note the date of the next meeting is scheduled for 7pm on Wednesday 12 June 2024 in the Council Chamber.

*There being no further business of the Committee, the Chairman closed the Meeting at 7:10pm.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman