



AYLESBURY TOWN COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 16 JUNE 2021 AT 7.00 P.M. IN THE TOWN HALL, AYLESBURY

Present: Cllr A Christensen (Chairman)
Cllr T Dixon
Cllr R King
Cllr P Koya
Cllr N Mehta
Cllr A Sherwell

Officers present: Mark Broughton (Deputy Town Clerk)

No members of the public were present

The Chairman brought the meeting to order at 7.00 p.m.

1. APOLOGIES FOR ABSENCE

Resolved: To receive and accept apologies for absence from Cllr R Lloyd (family commitment)

2. ELECTION OF VICE CHAIRMAN 2021/2022

To receive and consider nominations for Vice Chairman in the 2021/22 municipal year.

Nominations were sought.

Resolved: It was proposed by Cllr Dixon, seconded by Cllr Mehta and on being put to the vote carried unanimously that Cllr R Lloyd be duly elected as Vice Chairman in the 2021/22 municipal year.

3. DECLARATIONS OF INTERESTS

To declare any personal or prejudicial interests

No declarations of interest received.

4. TO AGREE THE MINUTES OF MEETING HELD ON 10 MARCH 2021

Resolved: That the Minutes of the meeting of 10 March 2021, be duly approved as a correct record and signed by the Chairman.

5. MATTERS ARISING FROM THE MINUTES

The Deputy Town Clerk indicated there were no matters to report from the Minutes. He did however inform members that the Finance Officer, Debbie Cole, had recently successfully passed the CIPP Payroll Technician Certificate course.

The Chairman requested that the overall underspend figure for 2020/21 be circulated to Committee, for information.

6. BUDGET MONITORING & CASH BOOKS

To consider the cash books and bank reconciliation for Month 1 (April 2021) and to review the budgetary position to Month 1 (April 2021) and report to Town Council, as appropriate.

A member drew attention to salary information and requested that in future a more detailed breakdown be provided in order to better understand the relative salary costs per service area. The Deputy Town Clerk indicated that several years ago the salaries had been combined into a single budget heading. A member also asked when councillor allowances would be paid and it was confirmed that newly elected members would receive their allowances for May and June in the next payroll run next week.

A member asked about the due process applicable to oversight of finances of the standing committees and this was duly explained.

The Chairman briefly apprised members of the position regarding the Jonathan Page Play Centre and also informed members regarding the legal minimum allowable in terms of General Reserve and also briefly touched on the cemetery chapels so that committee would gain an understanding of the ongoing matter.

Resolved: It was agreed that Month 1 (April 2021) accounts as presented be duly accepted.

7. DATE OF NEXT MEETING

It was noted that the next meeting of the Committee was scheduled to be held at 7 p.m. on Wednesday 29 September 2021.

Meeting closed at 7.23 pm

Signed: _____ Date: _____
Chairman