



**AYLESBURY**  
TOWN COUNCIL

**Minutes of the Council Meeting called for Thursday 8 June 2023,  
in the Council Chamber, Aylesbury Town Hall, 5 Church Street, Aylesbury,  
HP20 2QP at 7pm**

**Present**

**In the Chair:** Cllr Steven Lambert (Mayor)

**Councillors**

S. Bateman	A. Christensen	C. Hendren	D. Summers
T. Hussain	R. Khan BEM	R. King	P. Koya
R. Lloyd	N. Mehta	M. Willis	

**Officers:** Keith Gray, JP (Town Clerk)  
Judith Priest (Deputy Town Clerk)

2 Members of the public in attendance

Mayor Cllr S Lambert, called the meeting to order at 7pm.

**1. Apologies of Absence**

Cllr M Winn (prior commitment), Cllr D Thompson (prior commitment), Cllr M Baldwin (prior commitment), Cllr S Morgan (prior commitment), Cllr T Hunter-Watts (work commitment), Cllr N Hussain (prior commitment), Cllr A Sherwell (Deputy Mayoral commitment), Cllr T Dixon (family commitment), Cllr S Chapple (family commitment), Cllr G Wadhwa (work commitment), Cllr M Azam (illness), Cllr W Raja (work commitment), Cllr A Morgan (prior commitment)

**Resolved:** To unanimously agree that the above apologies be received and accepted.

*Cllr N Mehta arrived at 7:01pm*

**2. Mayor's Announcements**

The Mayor reported on the engagements the former Mayor Cllr T Dixon carried out at the beginning of the month of May and the engagements he attended such as the JPPC Parent evening, an evening with The Aylesbury Society and the launch of the Bucks New University Aylesbury Campus.

The Town Mayor, Cllr S Lambert, thanked everyone who attended the Mayor making on 19 May 2023.

The Mayor highlighted some of his visits and meetings with the community during May. These included a visit to Stoke Mandeville Hospital for International Nurses Day, where he met the Intensive Care nursing team and Kali the dog. Another highlight was the SEND Disco at the Waterside Theatre with DJ Dan Blaze. Cllr Lambert felt honoured to present a Long Service Award to Alderman Ray James at the Royal British Legion (RBL) Service awards. In 2022 the RBL raised just under £68,000 for the Poppy Appeal. Other engagements included the Drag Bino fundraising event for the Aylesbury Foodbank, a briefing with Florence Nightingale and a visit to Hulcott Nursing Home.

### **3. Leader's Announcements**

Cllr R Lloyd asked councillors to contact the Deputy Town Clerk should they have any issues accessing any files and reports for meetings or have any problems with their device set-up.

He reminded councillors that the monthly Members Update and the Business Newsletter are both very useful documents containing information on staffing, projects business liaison and updates on work the council undertakes.

The Parish Liaison Meeting is coming up at the end of June, which is an in-person meeting and which the Leader will attend. He will be raising questions regarding devolving assets and regarding the devolved services agreement which is due for renewal in 2024.

### **4. Declarations of Interest & Requests for Dispensation**

To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation. No declarations made and no dispensations requested.

### **5. Minutes**

**Resolved:** To unanimously agree as a correct record the Minutes of the Annual Meeting of the Town Council held on 11 May 2023.

### **6. Matters arising on the Minutes**

To receive a report from the Clerk on additional matters not on the agenda, if applicable. The Clerk raised no further matters.

### **7. Committee Minutes and Chairmen's Reports**

**Resolved:** Unanimously agreed, to take Minutes "as read" and to note/accept Minutes listed below.

#### **i) Planning & Licensing Committee - Cllr M Willis**

- a) To receive the minutes of the meeting held on 11 April 2023.
- b) To receive the minutes of the meeting held on 24 April 2023.

- c) To receive the minutes of the meeting held on 9 May 2023.
  - d) To receive the draft minutes of the meeting held on 22 May 2023 .
  - e) To receive any important updates of the meeting held on Monday 5 June 2023.
- ii) **Policy Committee** - Cllr R Lloyd
    - a) To note that the next meeting of the committee is taking place on Wednesday 5 July 2023.
  - iii) **Direct Services** - Cllr W Raja
    - a) To receive any important updates of the meeting held on Wednesday 7 June 2023.
  - iv) **Communities Committee** - Cllr T Dixon
    - a) To receive any important updates of the meeting held on Tuesday 6 June 2023.
  - v) **Grants Committee** - Cllr S Morgan
    - a) To note that the next meeting will be held on Wednesday 21 June 2023.
  - vi) **Finance Committee** - Cllr A Christensen
    - a) To note that the next meeting will be held on Wednesday 14 June 2023.

## 8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 12 (March 2023)
- b) Cash Books for Month 12 (March 2023)
- c) To accept the Cost Centre Budget Monitoring Report to Month 1 (April 2023)
- d) Cash Books for Month 1 (April 2023)

No questions were asked, and comments made regarding the financial report councillors received in advance of the meeting.

**Resolved:** The council unanimously accept the Cost Centre Budget Monitoring Reports March 2023 (month 12) and April 2023 (month 1) and Cash Books for March 2023 (month 12) and April 2023 (month 1).

## 9. External Audit/Annual Governance and Accountability Return (AGAR) / End of Year Accounts 2022-23

- a) To receive the Final Updated Internal Audit Report for 2022-23.  
**Resolved:** Councillors noted the report and had no further questions.
- b) To approve and sign Section 1, the Annual Governance Statement of the AGAR.  
**Resolved:** Unanimously approved and signed Section 1, the Annual Governance Statement of the AGAR.
- c) To receive and sign the Unaudited Financial Statement for the year ending 31 March 2023.  
**Resolved:** Unanimously approved and signed the Unaudited Financial Statement for the year ending 31 March 2023.

d) To approve and sign Section 2, the Accounting Statement of the AGAR.  
**Resolved:** Unanimously approved and signed Section 2, the Accounting Statement of AGAR.

e) To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 12 June - Friday 21 July 2023.

**Resolved:** To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 12 June - Friday 21 July 2022.

Cllr R Lloyd thanked the staff for preparing the accounts and commended on the commended them on the excellent report received from the internal auditor.

## 10. Flying of Pride Flag

To agree the flying of the Pride flag at the Town Hall and relevant publicity carried out by the Mayor's office.

The Mayor gave an introduction and highlighted the diversity of the community in Aylesbury and how flying the Pride flag will show the inclusiveness in Aylesbury.

It was clarified that the decision to fly the Pride flag during Pride month was for perpetuity and not just for 2023.

**Resolved:** Councillors unanimously agreed to fly the Pride flag at the Town Hall during Pride month and for relevant publicity to be carried out by the Mayor's office.

## 11. Outside Bodies Report

To receive, if any, verbal reports from Outside Body representatives.

### Muli Cultural Centre, Cllr D Summers

Cllr Summers reported that the committee is still getting organised but are starting to work more cohesively.

### Armed Forces Covenant, Cllr D Summers

Cllr Summers highlighted the upcoming events for the armed forces organisations.

- 12 June Buckinghamshire Council's Armed Forces Conference
- 13 June Oxfordshire and Buckinghamshire Armed Forces Briefing 2023 (SERFCA)
- 24 June Armed Forces Day Bletchley
- 24 July The Crown High Wycombe for Armed Forces Day.
- 30 July 2023 Armed Forces Camp Day

### William Harding Charity, Cllr S Bateman

The charity continues to receive applications for grants, and all have been approved and supported so far.

Cllr Bateman reminded councillors that if they know of any groups or individuals who may require a grant to pass on the details of the William Harding Trust.

## 12. Committees Question Time

- i) **Planning & Licensing Committee**  
No questions
- ii) **Policy Committee** - Cllr R Lloyd  
No questions
- iii) **Direct Services**  
No questions
- iv) **Communities Committee** - Cllr D Summers  
Cllr Summers asked if any councillors who can and wish to help at the community events to please get in touch with the Senior Events Officer at the office.

Cllr S Bateman thanked the Events Officers for assisting with the location move for the Open Mic event, to ensure that these events can continue to go ahead. The new location is the circle outside the Waterside Theatre.

Cllr M Willis reported that the reason for moving the location for Open Mic event is due to the disgraceful continued disrepair The Exchange, which is the responsibility of Buckinghamshire Council, and the non-working of the electricity in that open space.

Cllr R Lloyd advised that he had raised the appalling lack of maintenance and repairs required and continued overall general state of repair of The Exchange at the last Aylesbury Garden Town Board meeting and was informed that contractors are being appointed to rectify the state of the space. However, it was noted by the committee that the repairs were needed months ago and these were pointed out to Buckinghamshire Council officers at the time.

- v) **Grants Committee** - Cllr S Morgan  
No questions
- vi) **Finance Committee** - Cllr A Christensen  
No questions

## 13. Date Of Next Meeting

To note the next meeting of the Council, will be held on Thursday 13 July 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

*The meeting closed at 7:22pm*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Mayor