



**AYLESBURY**  
TOWN COUNCIL

**Minutes of the Council Meeting called for Thursday 9 February 2023,  
in the Council Chamber, Aylesbury Town Hall, 5 Church Street, Aylesbury,  
HP20 2QP at 7pm**

**Present**

**In the Chair:** Cllr Tim Dixon (Mayor)

**Councillors**

S. Bateman	S. Chapple	A. Christensen	C. Hendren
R Khan BEM	R. King	P. Koya	S. Lambert
R. Lloyd	N. Mehta	A. Sherwell	D. Summers
D. Thompson			

**Officers:** Keith Gray, JP (Town Clerk)  
Ruth Mayhew (Senior Communities and Events Officer)

Mayor Cllr T Dixon, called the meeting to order at 7:00pm.

**1. Apologies of Absence**

Cllr M Azam (illness), Cllr M Baldwin (illness), Cllr T Hunter-Watts (work commitment), Cllr N Hussain (prior commitment), Cllr T Hussain (prior commitment), Cllr A Morgan (prior commitment), Cllr S Morgan (prior commitment), Cllr W Raja (prior commitment), Cllr M Willis (illness)

**Resolved:** To unanimously agree that the above apologies be received and accepted.

**2. Mayor's Announcements**

The Town Mayor referred to the list of Mayoral Engagement previously circulated and highlighted a slow start to the month, but that the later part was much busier. This month saw many opportunities to collect donations and funds for the foodbank, with a highlight being the Aylesbury United Football Match.

The Bell Pub in Aston Clinton has pledged to fulfil their own one tonne challenge, following a successful charity quiz night.

The Mayor expressed his enjoyment of meeting a wide number of brownies, guides and rainbows in the chamber.

### 3. **Leader's Announcements**

The Leader of the Council, Cllr R Lloyd, praised the work of the Foodbank stating that they are receiving lots of donations, but highlighted the need for a further increase in donations, as demand is very high, encouraging councillors to make donations.

The annual Garden Competition has now launched, please could all councillors encourage registrations from eligible households within their wards. Flyers are available to give to prospective households and are available this evening and at the Town Hall.

Cllr Lloyd informed councillors that HS2 have postponed the upcoming planned road closures.

The consultancy for the community sports hub project have started to collect information and data for the feasibility study.

Cllr Lloyd encouraged all councillors to contact the councils Community Liaison Officer for the Environment, to assist with any environmental projects that may be required within their wards. Within his own ward, work has been completed on the trees on Wendover Way and work is on-going with a local community group to repair and replace the duck house on Walton Street pond. Please contact Emma with any suggestions you may have.

### 4. **Declarations of Interest & Requests for Dispensation**

To declare and note any personal or prejudicial interests, and to declare and note any pecuniary and non-pecuniary interests or requests for dispensation.

- No declarations made and no dispensations requested.

### 5. **Minutes**

**Resolved:** To agree as a correct record the Minutes of the Meeting of the Town Council held on 12 January 2023.

### 6. **Matters arising on the Minutes**

To receive a report from the Clerk on additional matters not on the agenda, if applicable. The Clerk raised no further matters.

### 7. **Committee Minutes and Chairmen's Reports**

**Resolved:** Unanimously agreed, to take Minutes "as read" and to note/accept Minutes listed below.

- i) **Planning & Licensing Committee** - Cllr M Willis
  - a) To receive the minutes of the meeting held on 16 January 2023
  - b) To receive the draft minutes of the meeting held on 30 January 2023
- ii) **Policy Committee** - Cllr R Lloyd
  - a) To note that the next meeting on 8 February 2023 was cancelled.

- iii) **Direct Services** - Cllr W Raja  
To note that the next meeting will take place on Wednesday 15 March 2023.
- iv) **Communities Committee** - Cllr T Dixon
  - a) To receive any important updates from the chairman following the meeting held on Tuesday 7 February 2023.
- v) **Grants Committee** - Cllr S Morgan
  - a) To receive the draft minutes of the meeting held on 18 January 2023.
- vi) **Finance Committee** - Cllr A Christensen
  - a) To receive the draft minutes of the meeting held on Wednesday 11 January 2023.

## 8. Financial

- a) To accept the Cost Centre Budget Monitoring Report to Month 9 (December 2022)
- b) Cash Books for Month 9 (December 2022)

**Resolved:** Councillors unanimously accept the Cost Centre Budget Monitoring Reports December 2022 (month 9) and Cash Books for December 2022 (month 9)

## 9. Postbox to Heaven

Councillors considered that Legacy Funeral Services can install, maintain and manage (arrange emptying of the postbox and for letters to be handled under GDPR legislation) a postbox to Heaven in Tring Road cemetery.  
No questions or concerns were raised.

Cllr Bateman proposed and Cllr Lambert seconded that the proposal from Legacy Funeral Services be agreed by the council.

**Resolved:** On being put to the vote councillors unanimously agreed to the proposal as detailed in the briefing paper.

## 10. Outside Bodies Report

To receive, if any, verbal reports from Outside Body representatives.

### **William Harding Charity Trust**

Cllr S Bateman advised that the new website is buoyant and receiving good feedback. Users have been asked to provide details for improvements and none have been received. The website includes more stories and reports about previous successful applications which are getting good traction. An increase in different and more diverse applications has been observed. Cllr Bateman has asked councillors to encourage schools from within their wards to apply.

### **Aylesbury Multicultural Community Centre**

Cllr D Summer reported that the charities accounts have been logged with the Charity Commission. AMCC have completed a review of what needs to be done at the centre, there is a lot to be done, but the centre is on the up.

## **Garden Town**

Cllr Lloyd reported that the expected report has been pushed back until 27 February.

Some concerns were raised at the current lack of engagement regarding the Garden Town scheme and the lack of information and action in the Market Square and Kingsbury project to refurbish the town centre.

## **11. Chairs Of Committees Question Time**

i) **Planning & Licensing Committee** - Cllr M Willis  
No questions

ii) **Policy Committee** - Cllr R Lloyd  
Cllr Summers asked if there is a limit to the amount of money that officers can transfer between costs centres, specifically into reserves. Cllrs Lloyd and Christensen alongside the Town Clerk clarified the process for earmarked reserves and the council's general reserves. The council and its committees are part of the process for agreeing reserves as well as detailed information and discussions had at the time of budget and precept setting. There is no maximum amount set.

iii) **Direct Services** - Cllr W Raja  
Cllr Summers asked if the costs incurred at the cemetery are covered by its income generation, and if an increase in fees are required. Cllrs Lambert and Christensen alongside the Town Clerk confirmed that a fee increase was recently implemented and that the cemetery costs are covered by the fees charged. It was highlighted that salary costs of the cemetery team are not separated due to the costs required to extrapolate this level of detail which would not be of any specific benefit as well as the overall maintenance team not specifically assigned to the cemetery itself as all council staff multi-task and work across various departments of the council providing the various services and responsibilities instructed and agreed by the council and its committees.

iv) **Communities Committee** - Cllr T Dixon  
No questions

v) **Grants Committee** - Cllr S Morgan  
No questions

vi) **Finance Committee** - Cllr A Christensen  
No questions

## **12. Date Of Next Meeting**

To note the next meeting of the Council, will be held on Thursday 9 March 2023 at 7pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP.

*The meeting closed at 7:19pm*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Town Mayor