



AYLESBURY
TOWN COUNCIL

Minutes of the Council Meeting held on Thursday 9 June 2022, in the Council Chamber, Aylesbury Town Hall, 5 Church Street, Aylesbury, HP20 2QP at 7pm

Mayor Cllr T Dixon, called the meeting to order at 7pm.

In the Chair: Cllr Tim Dixon (Mayor)

Present:

| | | | |
|------------|-----------------|------------|----------------|
| M. Azam | S. Bateman | S. Chapple | A. Christensen |
| C. Hendren | T. Hunter-Watts | T. Hussain | R. King |
| S. Morgan | A. Sherwell | D. Summers | D. Thompson |
| G. Wadhwa | M. Winn | | |

Officers: Mrs Jane Eden (Grants and Planning Committee Officer)
Mrs Susan Carpenter (PA to the Mayor and Town Clerk)

Public: Amy Scullard, Emmetts Genies

1. Apologies for Absence

To receive and accept apologies of absence from Town Councillors.

Resolved: To unanimously accept apologies from Cllr N Mehta (illness), Cllr N Hussain (prior commitment), Cllr R Khan (prior commitment), Cllr A Morgan (prior commitment), Cllr W Raja (work commitment), Cllr R Lloyd (prior commitment), Cllr S Lambert (prior commitment), Cllr M Willis (illness), Cllr P Koya (personal commitment), Cllr M Baldwin (illness)

2. Mayor's Announcements

The Town Mayor referred to the list of mayoral engagements previously circulated and in addition confirmed the Mayors charities for the year. Aylesbury Food Bank and Emmetts Genies. The Mayor announced his wish to support Aylesbury Food Bank by delivering 10 Tonnes of non-perishable items to the charity by the end of his term. He also introduced Amy Scullard of Emmetts Genies charity, who help bring magic into the lives of children with serious or life limiting conditions and welcomed her to address the Town Council at a later date.

3. **Leader's Announcements**

In the absence of the Leader of the Council, Cllr R Lloyd, Cllr T Dixon read a report received from Cllr Lloyd. This highlighted the start of the new administrative year and thanked the staff for their success for taking the Town to the people and encouraging businesses to decorate their windows celebrating the Jubilee for a modest prize. He thanked all councillors for their support to employ a Community Liaison Officer (Town). This is already paying dividend with businesses feeling supported with issues such as footfall.

Conversation with Buckinghamshire Council have begun on the devolution project. They have created a 'Start and Finish' group which includes three Town Councillors, Cllr Christensen, Cllr Lambert and Cllr Winn, all within their Buckinghamshire Councillor role. Decisions will be brought back to Town Council at appropriate points.

4. **Declarations of Interest or Requests for Dispensation**

To declare and note any personal or prejudicial interests, and to declare and note any pecuniary or non-pecuniary interests

There were no declarations of interest made and no dispensations requested.

5. **Minutes**

Resolved: To agree as a correct record the Minutes of the Annual Meeting of the Town Council held on 12 May 2022.

6. **Matters arising on the Minutes**

To receive any reports from the Clerk on additional matters not on the agenda, if applicable. The clerk raised no further matters.

7. **Committee Minutes and Chairmen's Reports**

Resolved: To take Minutes "as read" and to note/accept Minutes listed below.

- i) **Planning & Licensing Committee** - Cllr M Willis
 - a) To receive the Minutes of the meeting held 9 May 2022
 - b) To receive the draft Minutes of the meeting held on 23 May 2022
- ii) **Policy Committee** - Cllr R Lloyd
 - a) To receive draft Minutes of the Minutes held on 13 April 2022.
- iii) **Direct Services** - Cllr W Raja
 - a) To receive any important updates from the chairman following the meeting held on 8 June 2022.
- iv) **Communities Committee** - Cllr T Dixon
 - a) To receive any important updates from the chairman following the meeting held on 7 June 2022.
- v) **Grants Committee** - Cllr S Morgan
 - a) To note that the next meeting will be held on Wednesday 22 June 2022.

- vi) **Finance Committee** - Cllr A Christensen
 - a) To note that the next meeting will be held on Wednesday 15 June 2022.

8. **Financial**

- a) To accept the Cost Centre Budget Monitoring Report to Month 12 (March 2022)
- b) Cash Books for Month 12 (March 2022)

Councillors are asked to send any questions to officers and/or Cllr Christensen, Chairman of the Finance Committee before the meeting so that any necessary information may be gathered.

No questions received or asked on matters relating to the council's finances.

Resolved: Unanimously, to accept the Cost Centre Budget Monitoring Report and Cash Books for Month 12 (March 2022).

9. **External Audit/Annual Governance and Accountability Return (AGAR) / End of Year Accounts 2021-2022**

- a) To receive the Final Updated Internal Audit Report for 2021/22
- b) To approve and sign Section 1, the Annual Governance Statement of the AGAR
Resolved: Unanimously and signed Section 1, the Annual Governance Statement of the AGAR.
- c) To receive and sign the Unaudited Financial Statement for the year ending 31 March 2022
Resolved: Unanimously approved and signed the Unaudited Financial Statement for the year ending 31 March 2022.
- d) To approve and sign Section 2, the Accounting Statement of the AGAR
Resolved: Unanimously approved and signed Section 2, the Accounting Statement of AGAR.
- e) To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 13 June - Friday 22 July 2022.
Resolved: Unanimously approved Section 2, the Accounting Statement of AGAR
To note the Notice of the Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be Monday 13 June - Friday 22 July 2022.

Cllr A Sherwell thanked and praise the staff involved in the significant achievement in completing the AGAR. The document is very detailed and a complex piece of work. High praise for the document being received with no questions raised from the auditors.

Cllr T Dixon seconded this comment and added his praise to the staff involved.

8. Outside Body Reports

To receive, if any, verbal reports from Outside Body representatives

i) **Arla Liaison Group**

Cllr Sherwell reported that there is a concern for the damage being caused from high numbers of heavy lorries turning into College Road from A41. College Road was not initially built for this amount of traffic in mind. After a visit from the Food Standards Agency, ARLA are considered to be best in practise. This is a great accolade for Aylesbury and something residents should be aware and proud of.

Cllr Winn reported that he had been in touch with ARLA regarding a complaint he had received from a Bedgrove resident following two tankers using a route through Bedgrove, Cllr Winn asked ARLA if this was an authorised route. ARLA are looking into this and assured swift action to resolved the matter if needed.

Cllr Thompson asked how many of the employees of ARLA were from Aylesbury Vale, and whether this met the original expectation of employment potential for the area? Cllr Sherwell confirmed he would look into this question.

ii) **William Harding Charity Trust - Cllr S Bateman**

Cllr Bateman advised that forms for all three types of William Harding Grants were now available and would help individuals and groups through the application process. The website is well underway and the trust is currently gathering feedback on the website and is user friendliness. The charity received a number of applications from schools for defibrillators. Cllr Bateman ask all councillors to encourage schools within their wards to apply for funding for defibrillators.

10. Chairs Of Committees Question Time

i) **Planning & Licensing Committee - Cllr M Willis**

No questions

ii) **Policy Committee - Cllr R Lloyd**

No questions

iii) **Direct Services - Cllr W Raja**

No questions

iii) **Communities Committee - Cllr T Dixon**

Cllr R King thanked the mayor for attending the Jubilee Street party at Milton Road and thanked the Communities Committee for organising the entertainment roadshow that visited street parties within the Parish. Feedback from residents was all very positive.

The Mayor added that he attended 17 Jubilee Street parties where the entertainment at each event was high quality and greatly enjoyed.

iv) **Grants Committee - Cllr S Morgan**

No questions

v) **Finance Committee - Cllr A Christensen**

No questions

11. Date Of Next Meeting

To note the next meeting, the Annual Meeting of the Council, will be held on Thursday 14 July 2022 at 7:00pm in the Council Chamber, Town Hall, Church Street, Aylesbury, HP20 2QP

The meeting closed at 7.24pm

Signed: _____ Date: _____
Town Mayor