



Aylesbury Youth Town Council (AYTC) Minutes

23.04.2024

Attendance: Youth Councillors Conor Walsh, Sophie Nowark, John Utime, AYTC Clerk Emily Campbell

Apologies: Youth Councillors Ola Adebombi and Charlotte Carpenter

Introductions

All members introduced themselves and Emily Campbell introduced herself as the new Youth Initiative Officer and Clerk for AYTC. Discussion on original motivations to join AYTC and experiences so far.

Fundraising

Previous fundraising efforts have felt last minute and members shared a desire to plan fundraising efforts further in advance for a more successful delivery.

Previous fundraising efforts have been delivered by a small proportion of members and as a result the workload has been unnecessarily pressurised.

Parklife identified as good venue for fundraising to reduce admin tasks and barriers to delivery.

- Agenda item set to discuss fundraising planning

Membership Age Restrictions

Current membership guidance states that AYTC members should be aged between 11-19 years old. Current membership make-up reflects the older end of the age bracket and several members have already, or will soon, hit the upper age limit for membership. Discussion around the need to develop the Aylesbury Youth Town Council Ambassador role and what responsibilities and rewards could come with this role. Reassurance provided to active Youth Councillors, that they will be invited to become an ambassador and will still be involved in AYTC

- Further discussion regarding membership age restrictions to be had at Constitution Workshop.
- Clerk to send draft AYTC Ambassador role prior to May's meeting

Minimum Commitment

Active members in AYTC are taking on the majority share of responsibilities. Inactive members need to be reminded of their yearly commitment and proper meeting etiquette such as sending of apologies in advance of meetings.

- Minimum commitment to be reviewed at Constitution Workshop
- Clerk to send reminders to members of outstanding commitment obligations
- Clerk to explore options to have designated AYTC email address

Meeting Frequency

Agreed meetings will be every 4-6 weeks with dates to be set 3 months in advance to allow members to appropriately plan their attendance.

Monday 20th May 2024

Tuesday 25th June 2024

Wednesday 24th July 2024

Governing Document / Constitution

Discussion on the importance of having a clear governing document to identify the group's aims and purposes, membership requirements and limitations, and powers/responsibilities. Members identified May half-term for the Constitution Workshop.

- Clerk to send copies of 2016 AYTC Standing Orders and current guidelines prior to Constitution Workshop
- Clerk to send example Youth Town Council constitution prior to Constitution Workshop
- Clerk to send Constitution Workshop invitations to AYTC members and perspective members