



AYLESBURY
TOWN COUNCIL

Sports Grants Criteria

Guidelines and accompanying notes

Aylesbury Town Council wants to support young people in sport. The Council's purpose is to ensure that every young person in Aylesbury should be given as much encouragement as possible to fulfil their sporting potential.

Please read carefully before completing the sports grant application.

All criteria below apply to individual and team applications.

1. **Applicants must contribute 50% match funding.** (In very exceptional circumstances a contribution of 30% by the applicant may be considered at the Council's discretion)
2. The applicant(s) must live in Aylesbury and represent a club or organisation in Aylesbury.
3. The applicant is required to have a reference or letter of recommendation from their sports coach or mentor.
4. The applicant(s) must be 18 years or under, although in certain exceptional cases applications from persons up to and including 25 years may be permitted.
5. Funding can be considered for:
 - competition entrance fees
 - travel costs to and from competitive events or training events
 - accommodation during competitive events
 - sustenance during competitive events
 - cost of specialist equipment for training and competing
 - cost of special clothing needed for competitions
 - cost of fees for use of training facilities
6. **All grants will be conditional upon submission of supporting documentation detailing costs of competition fees, travel and accommodation costs, equipment and clothing costs and all relevant information.**

Applicants are encouraged to send a representative to address the Grants Committee to answer any questions. Any representative attending the meeting should have either a copy of the completed sport grant application form or be fully conversant with its contents. If this is not possible it may lead to you not being awarded a grant.

7. Retrospective grants will not be considered. All grant applications must be received no later than 20 working days before the next scheduled Grants Committee meeting and at least 3 months before any competitive event.
8. Repeat applications may be considered but the applicant must show that a determined effort has been made to gain funding from other sources.
9. Monetary limits for all grants will not exceed £1,000.
10. The Town Council reserves the right to verify the details supplied in your application and may ask for further information to help support your application. This may be done before

or

after the Committee meeting at which your application is discussed. If this is necessary it may result in a delay in a decision about your application. Any such information will be treated in absolute confidence.
11. It is a condition by accepting the sports grant, that you participate in any promotion, publicity, and/or press arranged by Aylesbury Town Council.
12. The Town Council reserves the right to verify all details submitted in grant applications and/or by representative(s) at the Grants Committee Meeting. This may be undertaken before or after the Committee meeting where your application is considered. If this is necessary it may result in a delay in making a decision on the application. **If false information is given, the Town Council reserves the right to refuse your application outright.**
13. The Grants Committee reserves the right to monitor the application and use of any grant awarded and may withhold, withdraw or recover the grant if the purpose for which the grant is awarded ceases, or its aims and objectives vary to the extent that the application would not have been eligible for consideration at the time of the application. **Any misuse of grant aid funds will result in appropriate legal action.**